

Cratfield Parish Council

To Members of the Council

You are hereby summoned by the Clerk to attend the next

ANNUAL PARISH COUNCIL MEETING

Cratfield Village Hall

Tuesday 23rd May 2023

This meeting will be held after the Annual Parish Meeting starting at 7.30pm

PUBLIC FORUM

A. County & District Councillors' Reports

Any reports will be placed on the website: <http://cratfield.onesuffolk.net>

B. Parishioners' Matters of Concern

Members of the public are welcome to join the meeting and ask questions.

AGENDA

All newly elected Councillors to complete a Declaration Of Acceptance Of Office Form and signed by a witness before the start of the meeting.

1. To Appoint a Chair
2. To Appoint a Vice Chair
3. To Approve Apologies for Absence
4. To Record Declarations of Interests and to Consider Requests for Dispensation
5. To Approve the Minutes from the Meeting held on 14th March 2023
6. Matters Arising from the Minutes above and not on the Agenda
7. Finance
 - a) To Approve the End of Year Accounts 2022/23
 - b) To Approve the Internal Auditor's Report for 2022/23
 - c) To Approve the Annual Audit Return Sections 1 & 2
 - d) To Agree to a Certificate of Exemption from a Limited Assurance Review
 - e) To Appoint the Internal Auditor for 2023-24
 - f) To Receive the Financial & Budget Reports and Approve Income & Expenditure
 - g) The King's Coronation Village Sign Plaque - *update*
 - h) Village Staging – *update*
 - i) New Dog Waste Bin at Swan Green – *update*
8. Planning Applications and Decisions
Applications
 - a) Reference DC/23/1558/LBC
Address Swan Green Farmhouse Swan Green Cratfield Halesworth Suffolk IP19 0QQ

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Proposal Listed Building Consent - Alteration to design of entrance canopy following Listed Building approval ref: DC/21/4695/LBC

Status Awaiting decision (*comments closed*)

b) Reference DC/23/1483/FUL

Address 9 The Street Cratfield Halesworth Suffolk IP19 OBS

Proposal Front Garage Extension

Status Awaiting decision (*comments closed*)

c) Reference DC/23/0493/FUL

Proposal: Construction of 1 x No. Single Storey Dwelling

Site address: Silverleys Barn, Silverleys Green, Cratfield, Halesworth, Suffolk, IP19 0QJ

Status: Awaiting decision (*comments closed*)

d) Reference: DC/22/0855/OUT

Appeal for Site at: Bell View Farm, Manse Lane, Cratfield, Suffolk

An appeal has been made to the Secretary of State by Mr and Mrs Sannick against the decision of East Suffolk Council* to refuse planning permission for Outline Application (Some Matters Reserved) - Erection of detached dwelling utilising existing access to Bell View Farm.

Status: Awaiting decision (*comments closed*)

Decisions

e) Planning reference: DC/23/0800/FUL

Address: The Field Cottage, Manse Lane, Cratfield, Halesworth, Suffolk, IP19 0DJ Proposal:

Weatherboarding (with insulation under) to front and side elevations demolish porch new front door and gutters.

Status Permitted (*comments closed*)

f) Reference: DC/21/4022/FUL

Conversion of Redundant Barn to Residential to be used as an Annexe for The Barn

The Barn Town Farm North Green Road Cratfield Suffolk IP19 0QL

Status: Permitted (*comments closed*)

9. Village Matters

a) Play Area Maintenance

- Rubber Chippings - *update*

b) Village Maintenance

c) SCC Footpath Leaflet/Map

d) Footpath Issues

e) Village Hall Committee Representative Report

f) Easter Litter Pick - *update*

g) Narcissus Offer from East Suffolk Council - *update*

10. Correspondence (*emails are circulated as received*)

a) EAAA - Grant thank you letter

11. Any Other Business (*For discussion only – the Council cannot make decisions on these items*)

12. Items for the Next Agenda

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13. To Confirm the Meeting Dates

- Tuesday 11th July 2023 at 7.30pm
- Tuesday 12th September 2023 at 7.30pm
- Tuesday 14th November 2023 at 7.30pm

S.G. Chapman

Sally Chapman

Clerk to Cratfield Parish Council

Date: 17th May 2023