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**DRAFT**  
**CRATFIELD PARISH COUNCIL**  
**MINUTES**

Of Meeting held on Monday 13<sup>th</sup> January 2014 at 7.15 pm  
In the Village Hall

Present Lotty Barbour (Chair) Chris Mobbs, Michael Oliver, Gloria Steward,  
Bob Stratford, Barry Cable (Clerk) Councillor Stephen Burroughes  
Roger Mobbs (Planning Application)

**OPEN FORUM 7.15pm**

There being no members of the public present, the Chairman invited Councillor Burroughes to deliver his report so that he could leave for his next meeting  
(Report attached) The Chairman thanked him for attending

**PARISH COUNCIL MEETING**

7.30PM

- 1/ Chairman's Welcome** The Chairman welcomed all to the meeting  
**2/ Apologies for absence** Richard Chivers was unwell, *Robert Sannick did not attend , but subsequently sent apologies, via email, to the Clerk*  
**3/ Declarations of Interest** were declared in Agenda Items 10(d) by Chris Mobbs  
L N P I and Lotty Barbour in 10 (b) L N P I  
**4/ Minutes of Last meeting** held on 11<sup>th</sup> November 2013 were agreed and signed  
**5/ Matters arising** None that are not Agenda Items already  
**6/ Police, County & District Councillors Reports** Councillor Burroughes has given his report earlier. It was noted that, again, despite a reminder, there was no Police presence or Report and the Clerk is to contact the Police Station at Framlingham to register disappointment  
**7/ Chairman's Remarks** The Chairman had no remarks  
**8/ Clerks Report** He reminded Council that he, and the Chairman and Vice Chairman had been invited to an informal meeting of adjoining Parishes at Walpole Pavilion on Tuesday 28<sup>th</sup> January, 7.30 p m  
**9/ R F O Report**

A/ It was noted that the Allotment Rentals, totaling £659.37 and £200.00 from Liz Tomlin(Kingwell) on behalf of her father Peter Kingwell for the purchase of a box to house the Parish hand Bells ( to be made by Geoff Moore ) and any balance to be held as a separate fund for the upkeep of the Bells had been received. The following payments were authorized: B Cable Salary £ 344.33 E 24/14,B. Cable Expenses E 25/14 £ 100.95

B/ Precept : Was discussed and in view of the work that now needs to be done on the playing area, Council felt that additional funding would be required and directed the Clerk to apply for a precept of £ 2,500, an increase of £ 500 over last year.

Up to date Accounts were circulated showing the current position

**10/ Planning Applications Received or Approved** since last meeting

A / To note the Approval of Application DC /13/3132 to erect Single Storey Rear Extension and 2 Storey Side Extension, & Detached Garage at Yew Trees, Bell Green for Mrs Susan Jones

B/ To Consider Planning Application for The Scoones Partnership DC /13/3381/FUL (*Lotty Barbour Left the Room*) to dismantle a disused Agricultural Building and erect a purpose build annex for the use of the applicant. The Plans for this had previously been circulated and no objections had been recorded. The Clerk was instructed to record approval. (*Lotty returned to the room*)

C/ It was noted that an Appeal Ref APP /W3520/A/2210797, had been lodged against the decision not to allow Installation & Operation of Single 250 kW Wind Turbine with Hub Height of 30 meters, & Blade Height of 45 meters in the Parish of Laxfield, but on the border with Cratfield,

D/ (*Chris Mobbs left the room*) An Application had been received from R & E Mobbs, Cantley Farm, Cratfield, to convert an existing Farm Office to Dwelling for Poultry Manager DC /13/3793/FUL, The Plans were looked at and Mr. Roger Mobbs was on hand to answer any questions, However as there was not to be any major alterations or changes to the external appearance and in keeping with the Parish Council's view to support agricultural projects in the village, the plans were approved unanimously and the Clerk instructed to advise S C D C. Roger was thanked for his time and left. (*Chris returned to the Meeting*)

**11/Correspondance- Hard Copy** received since last meeting. Only one Item which had been received that morning from the Halesworth Volunteer Center seeking financial assistance from the P C and also seeking to recruit volunteer drivers – An article is to go in the Parish News

**12/Playground Equipment** Several quotes had been brought to the meeting and discussion then took place as to the best method to adopt. The Clerk reported that we had £1391.67 in our Play Space Fund with SCDC and Cllr Burroughes had said earlier that he had a very small amount left in his Community Funding for this year, Lester Baker had already given the Clerk a verbal quotation to break out existing swing legs and then replace new in concrete. The Clerk was instructed to draw up a job specification and circulate to the Chairman for approval, it was subsequently qualified by Michael Oliver and will be used as the basis for other contractors to quote on. Subject to the Clerk checking on the exact specification of a 2 Bay Swing quoted by H A G S at £764 + £76.40 delivery +VAT with metal feet and top rail, and circulating this information to Councillors for approval prior to the next meeting, the work could go ahead as soon as practical. The Clerk is to investigate and source a local supply of bark chippings to be laid in the swing pit.

**13/ Allotments** It was decided to Continue using the water bowser on the allotments but the means of re-filling it is still uncertain. The Chairman and Clerk had visited the allotments to see the vacant plot prior to the meeting. The Chairman reported on the options firstly, if someone wanted to take the allotment on (in the spring) then the site would need to be tidied and weeds sprayed off, followed by cultivation (it was noted that Roger Mobbs had a compact tractor & rotavator), if no-one wanted the allotment, then it would be best to tidy the site and regularly top the plot to keep weeds under control and prevent them from seeding, Due to the size of the area, it is impractical to re-seed and incorporate with the main field. The Clerk is to place an advert for the vacant allotment in the village Magazine

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**14/ First Aid Training** The Clerk produced a leaflet from St John's Ambulance stating that they would provide Basic First Aid Course @ £ 25.00 per person at Framlingham (dates to be advised). It was felt by some who were farmers or who had others working with them that they would benefit from the scheme in their work and agreed to pay their own costs. Other Defibrillator Users are to be approached to see if they would be interested. An advert is to go in the Magazine to try and make up the minimum of 10. This is the better option than for them to come to Cratfield.

**15/ Standing Orders** Councillors had been sent draft Standing Orders, due to a shortage of time, Council agreed to postpone this item for the next meeting (as an Agenda item)

**16/ Councillors Reports**

Gloria reported that progress was being made but the site was not ready yet  
Bob had no Neighbourhood Watch items to report

Meeting ended 21.00pm.

Date of Next meeting 10<sup>th</sup> March

Signed .....Chairman 10<sup>th</sup> March 2014