

CRATFIELD PARISH COUNCIL

Minutes of Meeting held on Monday 10th March 2014 at 7.30 p.m

In the Village Hall

Present Lotty Barbour (Chairman) Richard Chivers, Robert Sannick, Gloria Steward,
Bob Stratford, Michael Oliver, Chris Mobbs. Barry Cable (Clerk)

There were no members of the Public for Open Forum .

1/ The **Chairman welcomed** all to the meeting

2/ **Apologies** had been sent to the Clerk by PCSO Julie Hinton who had agreed to be there but her police duties prevented her

3/ **Declarations of Interest**- None were declared or recorded

4/ **The Minutes of the last meeting** , held on 13th January 2014 were duly agreed & signed

5/ **Matters arising**

6/ **Police & Councillors Reports** None were received or made on the night, *but the following day the Clerk received an email from the PCSO with a report attached and which is filed with these minutes.*

7/ **Chairmans remarks** – It was noted that the planned meeting with adjacent parishes had been postponed- a new date to be arranged

8/ **Clerk's report** He had attended a Clerks Finance up-date day on Thursday 6th but had not had time to prepare a report, This to be given at next meeting.

9/ **R F O Report**

A/ Charitable Donations for the Financial Year . A Budget figure of £300 had been set for the year. R F O had collated all charitable request correspondence and reminded Council of the organizations and also those who had been supported in the past

After debate it was proposed that it was better to give a larger sum to fewer charities and the following were selected:- East Anglian Air Ambulance £ 100 East Anglia Childrens Hospice £ 100 and Suffolk Accident Rescue Service £100 was proposed by Richard and 2nd by Gloria.

B/ Accounts for payment were approved as follows :- B Cable Salary E 27/14 £344.33
E.A.A.A E28/14 £100 E.A.C.H. E 29/14,£100 S.A.R.S, E30/14, Geoff Moore E 31/14 £131.40
(Materials for Boxes for Hand-bells)

C/ Up to date Accounts were circulated which showed that when the above payments were included the Balances were:-Barclays Current Account £ 2767.97 Deposit Account £3566.05 Total £6334.02 of which £3447.59 is restricted (including £ 2000 being held on behalf of the Village Hall)

10/ Planning applications Received or approved: It was Noted the Granting of Planning Permission for the following Applications:- DC/13/3849/LBC Demolition of redundant Agricultural Building and erection of a single –storey one bedroom annexe for Mrs Anne Scoones at Moat House Farm, North Green Road (Modifying DC /13/3381/FUL)

DC/13/3793/FUL Conversion of farm office to Poultry Managers Dwelling for Roger Mobbs at Cantley Farm The Street.

11/ Correspondance Received The Clerk went through the small number of hard copy documents received , the majority comes via email and is forwarded as received

A/ A letter from the M P, Dr. Therese Coffee, advising of change of her constituency address and enclosing a poster to that effect which is on the main notice board , by the bus stop. The letter also informed of the broadband progress across the county and the fact that Suffolk Coastal is reducing the number of Councillors and parishes will be drawn into new Council wards as of 2015.This initiated a

debate over Broadband , locally and the Clerk was instructed to write to Councillor Stephen Borroughes, asking him for an up-date on the progress as far as the Parish is concerned **BC**

B/ A letter from the Local Government Boundary Commission (LGBC) also advising of the Boundary changes and of the proposed new electoral arrangements which will take effect for the May 2015 elections

C/ Letter from MAGPAS , a medical charity seeking, financial support,

D/ Zurich Insurance group inviting us to ask for a quote from them at the next renewal date, however a new 3year contract was entered last year with existing insurers

E/ Copy of SALC Annual report

12/ Playground Equipment. The Clerk gave an update on the New Swing, stating that it had been ordered and delivery will be approx. 4 weeks i.e early April. Mr. Lester Baker has put in an updated quote, circulated to all Councillors, of £320 as a result of being sent a site specification and work schedule after the last meeting, and he is now on stand-by for installation around Easter .It was also pointed out that further maintenance work is required on the adjacent ‘‘Cube Climber’’ and that will need to be attended to in the new financial year. The Clerk was asked to arrange delivery of 2 cubic meters of Play-Grade Bark Chippings to top-up and attend to ‘‘ramping’’of the surface to bring it level with the surrounding grass

13/ Standing Orders and Risk Assessment. A Draft of both documents had been circulated before the meeting in order to give Councillors time to digest the contents of both . Having read the Standing Orders through it was proposed that they be adopted without amendment and were duly signed by the Chairman. The Copy will be held by the Clerk and brought to each meeting. The Clerk had drafted a Risk Assessment, using the Asset Register as a basis , but it was felt that other risks should be considered and the Assessment up-dated at the next meeting.

14/ First Aid Training . The Clerk reported that he had put an article in the Parish magazine stating that, as requested , enquiries had been made of several training organisations and for any interested party to contact him to be added to a list . Despite the article appearing approximately 5 weeks before the meeting not a single parishioner had come forward. It was felt therefore that Council had done what was asked of it, not even the people who had requested the training originally, had come forward , and so no further action is to be taken.

15/ Allotments – An advertisement had also been placed in the magazine after the previous meeting advising that a full plot could be made available , but again no one had come forward . The Clerk was to insert a further item in the hope that the improved weather and one or two new residents having moved in may attract attention. **The Water Bowser** – The Clerk and the Chairman had worked out the Conversion capacity of the bowser was 1Cubic Metre , charged to farmers at £1.45 on their water rates. It was felt that this was a cost that could be covered by the allotment rentals,provided the allotment holders notified either Clerk or Chairman when a refill was required.

16/ Councillors Reports

Neighbourhood Watch. Bob had no incidents or up-dates to report

Web Site – Gloria reported that the Parish Council information was now on the site, www.cratfield.onesuffolk.net, but she has some more information to go on. She still requires more advice from the web administrator and sought permission to incur fees , which was granted, subject to agreement from the R F O.

17/ Items for next Meeting

None were proposed at the meeting, but shortly after, it became known that one of the Council nominated members of the Town Estates Trust had resigned and a replacement would need to be appointed.

Date of next Meeting Monday 12th May following Annual Meeting of the Council
Annual Meeting of the Parish, Monday 19th May 7.30.pm in the Hall

SignedChairman12.5.2014