

Cratfield Parish Council

Minutes from Cratfield Parish Council's Meeting held at Cratfield Village Hall on Tuesday 10th May 2016

Present: Lotty Barbour (Chair), Peter Baker (PB), Chris Mobbs, Michael Oliver (MO), Robert Sannick (RS), Gloria Steward (GS)

Clerk/Responsible Financial Officer: Sally Chapman

No parishioners present.

All the Councillors completed a Declaration of Acceptance of Office before the start of the meeting.

PARISH COUNCIL MEETING – 8.00pm

1. To appoint a Chair

The Clerk asked for nominations for Chair.

LB proposed by PB, 2nd RS - agreed unanimously.

LB accepted the post as Chair.

2. To appoint a Vice Chair

The Chair asked for nominations for Vice Chair.

RC proposed by RS, 2nd PB - agreed unanimously.

RC (not present) had previously advised he would be happy to continue as Vice Chair, if required.

3. To consider Apologies for Absence

Councillor Chivers – accepted.

4. To record Declarations of Interests and to consider Requests for Dispensation

None.

5. To approve the Minutes of the Meeting held on 15th March 2016

One amendment - point 4 date should have read January not March. The minutes of the meeting were then confirmed as a true and accurate record and were signed by the Chair. Proposed GS, 2nd CM – unanimous.

6. Matters Arising

None.

7. County & District Councillor Reports and Police Report

As in the APM earlier.

Signed:

Date:

Cratfield Parish Council

8. Finance

a) To receive a report from the Internal Auditor for 2015/16

The Chair read out a satisfactory report from the Internal Auditor for the accounts 2015/16.

b) To confirm and sign the Annual Audit return Section 1 and 2

The Chair and Clerk signed the annual return to be forwarded to the external auditors by the end of June 2016.

c) To receive the Financial Report and Approve Cheques (circulated prior to meeting). The RFO read out the Finance and the Budget report and the following were approved for payment:

OfficeFurniture – Noticeboards	£ 516.00
Clerk's Expenses (Apr & May's)	£ 26.50
Paul Austin - Internal Auditor	£ 30.00
Village Hall Rental to March 2016	£ 83.00
S. Chapman - Clerk (Salary Apr & May)	£ 343.20

Proposed PB, 2nd MO – unanimous

d) Charitable Donations - To consider last year's Donations

Councillors discussed various charities and agreed to divide last year's grant monies to:

- Cratfield Church's Birdcage Clock - £150 Proposed PB, 2nd GS – unanimous
- East Anglian Air Ambulance - £150 Proposed PB, 2nd MO – unanimous

9. Planning Applications and Decisions since last meeting

Councillors noted the following:

Applications

a) To remove and replace five defective windows (documents brought to meeting)

Rose Farm Laxfield Road Cratfield Suffolk IP19 0QG

Ref. No: DC/16/1310/LBC | Received: Tue 29 Mar 2016 | Validated: Wed 13 Apr 2016. Status: Pending Consideration

CPC approved this application.

b) Proposed new oak framed garden room

Wivern House Bell Green Cratfield Halesworth Suffolk IP19 0DL

Ref. No: DC/16/1274/FUL | Received: Wed 23 Mar 2016 | Validated: Wed 23 Mar 2016. Status: Pending Consideration

c) Barn conversion

Rookery Farm Swan Green Lane Cratfield Suffolk IP19 0QE

Ref. No: DC/16/1234/FUL | Received: Tue 22 Mar 2016 | Validated: Wed 23 Mar 2016. Status: Pending Consideration

d) Barn conversion

Rookery Farm Swan Green Lane Cratfield Suffolk IP19 0QE

Ref. No: DC/16/1235/LBC | Received: Tue 22 Mar 2016 | Validated: Wed 23 Mar 2016. Status: Pending Consideration

e) Details as required by conditions 12, 13, 14 and 15 of Planning Permission

Consent C/13/0911

School Farm Church Road Cratfield Suffolk IP19 0BU

Signed:

Date:

Cratfield Parish Council

Ref. No: DC/16/1020/DRC | Received: Tue 08 Mar 2016 | Validated: Thu 10 Mar 2016. Status: Pending Consideration

CPC discussed this application and asked the Clerk to raise some comments re hedging and trees.

Action: Clerk

f) Installation of Solar Panels on existing agricultural building roof

Church Farm Heveningham Road Cratfield Suffolk. Ref. No: DC/15/4939/CLP

Status: Pending Consideration

Decisions

a) Condition No 1 - The Development hereby permitted shall not be brought into use until: it has been completed in all respects strictly in accordance with location plan received 26/02/15:- 6640 SL01 'F' received 17/04/15 6640 PL01 'B', 6640 PL02 'C', 6640 PL03C, 6640 PL04 'C', 6640 PL05 'B'
School Farm Church Road Cratfield Suffolk IP19 0BU. Ref. No: DC/16/0206/VOC
Status: Application Permitted

10. Ownership of Village Pump & Land

Councillors discussed and Councillor Baker said he would speak to some neighbouring parishioners.

Action: PB

11. Village Update

a) Play Area Update

- PB/RS reported all in order and the grass and hedge had been cut.
- MO is working on some costings for aluminum goal posts and said he would speak to the Play Ground Inspector re their suitability.

Action: MO

b) Village Maintenance

The dog waste bin and noticeboards will be soon put in place. Action: MO/PB /RS

12. Correspondence

None

13. Any Other Business

a) Village Sign

Councillors reported the wooden sign had become dry and cracked and needed teak oiling. The Chair said she would contact Mr David Sillett.

Action: Chair

b) Huntingfield Lane

Councillors asked the Clerk to report, as the road edges have become dangerous and suggested reflective posts.

Action: Clerk

14. Items for next Agenda

- Defibrillator

15. To confirm next meeting date/time:

Tuesday 12th July 2016 – 7:15pm

The meeting closed at 8.55pm

Signed:

Date: