

Cratfield Parish Council

Minutes from Cratfield Parish Council's Meeting held at Cratfield Village Hall on Tuesday 10th January 2017 - 7.15pm

Present: Lotty Barbour (Chair), Richard Chivers (Vice Chair), Peter Baker (PB), Michael Oliver (MO), Robert Sannick (RS), Gloria Steward (GS)

Clerk/Responsible Financial Officer: Sally Chapman

Also Present:

Parishioners Open Forum

No parishioners present

1. **To consider Apologies for Absence**
Chris Mobbs – accepted and County Councillor Burroughs.
2. **To record Declarations of Interests and to consider Requests for Dispensation**
None
3. **To approve the Minutes of the Meeting held on 15th November 2016**
The minutes of the meeting were confirmed as a true and accurate record and were signed by the Chair. [Proposed RC, 2nd GS – unanimous.](#)
4. **Matters Arising**
None
5. **County & District Councillor Reports**
Cllr Burroughs sent apologies and two reports:
www.cratfield.onesuffolk.net/cratfield-parish-council/district-councillor-s-reports.
6. **Finance**
 - a) **To receive the Financial Report and Approve Cheques**
The RFO read out the Finance and the Budget report and the following were approved:

Receipts		
10/01/2017	Village Hall Grant from HHCFT	£ 875.00
	Total	£ 875.00
Payments		
10/01/2017	S. Chapman - Clerk (Salary Dec & Jan)	£ 343.20
10/01/2017	Clerk's Expenses (Dec & Jan)	£ 20.00
10/01/2017	Village Hall Grant from HHCFT	£ 875.00
	Total	£ 1,238.20

Signed:

Date:

Cratfield Parish Council

The Finance and the Budget Reports were agreed as a true and accurate record and signed by the Chair. [Proposed RS, 2nd PB – unanimous](#)

b) To consider a Donation to Cratfield's Church Birdcage Clock Repair Fund

Councillors discussed and agreed a donation of £150.00.

[Proposed PB, 2nd GS – unanimous](#)

c) To note the Precept Form 2017/18 has been submitted

The Chair confirmed the precept form had been emailed and acknowledged.

7. Planning Applications and Decisions Update

Councillors noted the following:

Applications

a) Details as required by conditions 12, 13, 14 and 15 of Planning Permission

Consent C/13/0911

School Farm Church Road Cratfield Suffolk IP19 0BU

Ref. No: DC/16/1020/DRC. Status: Awaiting Decision

Decisions

a) Installation of detached timber garden room.

Church Farmhouse Heveningham Road Cratfield Suffolk IP19 0BY

Ref. No: DC/16/4660/FUL. Status: Permitted

b) Change of use of land and erection of cart lodge in conjunction with conversion of existing barn permitted under DC/16/2718/PN3

Ref. No: DC/16/4052/FUL. | Status: Permitted

8. Defibrillator Relocation

Cllr Sannick is obtaining quotes for the electrical work.

Action: RS

9. Millennium Meadow and Play Area Policy

Councillors agreed the Millennium Meadow and Play Area Policy.

[Proposed GS, 2nd RC – unanimous](#). Clerk to publish on CPC's website.

Action: Clerk

10. Village Update

a) Play Area

- **New Goal Posts:** Cllr Oliver has received the new goal posts and will fit ASAP. Action: MO

- **Play Area Maintenance Report & Actions:** Councillors discussed and asked the Clerk to obtain quotes for bark and repairs to the cube, after Cllrs PB and RS have assessed.

Action: PC/RS/Clerk

- **Reported Damaged North Green Signpost:** SCDC has informed: We are aware that this sign has fallen into the adjacent ditch, however at this point in time this sign is not considered a priority. Cllrs confirmed the sign had been damaged for at least two years and will complain further.

Action: Clerk/Chair

b) Village Maintenance

- **Millennium Meadow Tree Plaque - Queen's 90th Birthday:** Cllrs sent their thanks to Mr Nick Eade who has kindly supplied an Oak tree and will plant. Clerk to order a plaque.

Action: Clerk

11. Correspondence

Cllrs noted the following correspondence:

Signed:

Date:

Cratfield Parish Council

- a) East Anglian Air Ambulance Donation Request
- b) Sizewell C Consultation Information
- c) Councillor Magazine
- d) Halesworth Volunteer Centre information

12. Any Other Business

- A Poppy Wreath has been laid on behalf of CPC.

13. Items for next Agenda

- Town Estate Charity Election

14. To confirm next meeting date/time:

- Tuesday 14th March 2017 at 7.15pm

The meeting closed at 8.35pm

Signed:

Date: