

# Cratfield Parish Council

## Minutes from Cratfield Parish Council's Meeting Cratfield Village Hall Tuesday 9<sup>th</sup> January 2018 - 7.15pm

**Present:** Lotty Barbour (Chair), Richard Chivers (Vice Chair), Peter Baker, Robert Sannick, Gloria Steward

**Clerk/Responsible Financial Officer:** Sally Chapman

**Also Present:** One parishioner

### Public Forum

#### A. Parishioners Matters of Concern

None

#### B. County & District Councillor Reports

Not present, report circulated, full details: [www.cratfield.onesuffolk.net](http://www.cratfield.onesuffolk.net).

### Main Meeting

#### 1. To consider Apologies for Absence

Cllrs Mobbs and Oliver – apologies accepted.

#### 2. To record Declarations of Interests and to consider Requests for Dispensation

None

#### 3. To approve the Minutes of the Meeting held on 14<sup>th</sup> November 2017

The minutes of the meeting were confirmed as a true and accurate record and were signed by the Chair. [Proposed RC, 2<sup>nd</sup> RS – unanimous.](#)

#### 4. Matters Arising

The Chair read through the minutes and noted all actions were on the agenda or in hand.

#### 5. Finance

##### a) To receive the Financial Reports and Approve Cheques

The RFO read out the Finance and Budget Reports and they were agreed as a true and accurate record and signed by the Chair.

[Proposed RC, 2<sup>nd</sup> PB – unanimous.](#)

<b>Income</b>			
01/12/2017	Allotment rent	£	32.50
<b>Expenditure</b>			
09/01/2018	Poppy Wreath	£	30.00
09/01/2018	Clerk's Dec/Jan Salary & Expenses	£	366.64
	<b>Total</b>	<b>£</b>	<b>396.64</b>

Signed:

Date:

# Cratfield Parish Council

## b) Precept Form 2018/19

Cllrs noted the Precept Form has been submitted.

## c) Defibrillator Package Upgrade

The Clerk informed she had applied for a grant.

## d) Grants/Donations

C/F and Clerk to advise on 2016/17 grants awarded (EAAA £150.00).

## 6. Planning Applications and Decisions Update

Cllrs noted the following:

### Applications

#### a) Erection of 3-bay Cart Lodge

Rookery Farm Swan Green Lane Cratfield Suffolk IP19 0QE

Ref. No: DC/17/4554/FUL | Received: Thu 26 Oct 2017 | Status: Awaiting decision

#### b) Proposed Diversion of Public Footpath No. 36 (part)

Silverleys Green | Status: Awaiting decision

### Decisions

#### c) To demolish existing garage and build a two storey extension with garage and master bedroom above, connected to the existing house via a link. Also to build a single storey rear extension to sun room.

Poachers Farm Bell Green Cratfield Suffolk IP19 0DN

Ref. No: DC/17/4074/FUL | Received: Mon 25 Sep 2017 | Status: Permitted

#### d) APP/J3530/W/17/3179341

Holly Tree Barns, Cratfield, IP19 0DN

The above planning appeal decision was Dismissed on 07/12/17

## 7. Midsummer Madness

Cllrs and Mrs Sue Ackerley from the Midsummer Madness Committee discussed the plans for the next event on 14<sup>th</sup> July 2018. It will be a Village Community event with free entry to villagers and arrangements similar to before. Clerk to contact CPC's insurers for a risk assessment form.

Action: Clerk

## 8. Village Matters

### a) Play Area Maintenance

- i. New bark to be laid in the spring.
- ii. Hedges to be cut back in the spring before bird nesting.
- iii. Table Tennis base - waiting for a quote.
- iv. New sign to ordered.

Action: Cllr Oliver

Action: Clerk

### b) Village Maintenance

- i. Village Sign rails need painting, Chair to speak to landowner. Action: Chair
- ii. Tongs Lane - Two new dog waste bins & fixing kits, Clerk to obtain quotes. Action: Clerk

### c) To consider a Maintenance Plan for Millennium Meadow

Cllrs discussed maintenance and forming a winter work party for general tidying and asking for volunteers from the village. Clerk to arrange some clearing.

Action: Clerk

## 9. Correspondence (emails circulated as received)

The Clerk circulated:

- a) Clerks & Councils Direct Magazine
- b) The Local Councillor Magazine
- c) Parishioner letter re flooding Manse Lane. Clerk to contact.

Action: Clerk

Signed:

Date:

# Cratfield Parish Council

**10. Any Other Business**

None

**11. Items for next Agenda**

- Remembrance Beacon & Special Wreath to commemorate the end of WW1.
- Town Trustees

**12. To confirm the next meeting date and time:**

13<sup>th</sup> March 2018 at 7.15pm

**The meeting closed at 8.45pm**

Signed:

Date: