

Cratfield Parish Council

Minutes from Cratfield Parish Council's Meeting Cratfield Village Hall Tuesday 11th July 2017 - 7.15pm

Present: Lotty Barbour (Chair), Richard Chivers (Vice Chair), Chris Mobbs, Michael Oliver, Gloria Steward

Clerk/Responsible Financial Officer: Sally Chapman

Also Present:

Public Forum

- A. Parishioners Matters of Concern**
No parishioners present
- B. County & District Councillor Reports**
Not present and no reports.

Main Meeting

- 1. To consider Apologies for Absence**
Cllrs Baker and Cllr Sannick – apologies accepted.
- 2. To record Declarations of Interests and to consider Requests for Dispensation**
None
- 3. To approve the Minutes of the Meeting held on 9th May 2017**
The minutes of the meeting were confirmed as a true and accurate record and were signed by the Chair. [Proposed GS, 2nd RC – unanimous.](#)
- 4. Matters Arising**
The Chair read through the minutes and noted all actions had been completed or were in hand.
- 5. Finance**
 - a) To receive the Financial Report and Approve Cheques**
The RFO read out the reports and the following were approved:

Receipts		
31/05/2017	SCDC Grant - Play Equipment	£ 4,550.50
	Total	£ 4,550.50
Expenditure		
11/07/2017	Action, Play & Leisure Climbing Frame	£ 5,460.60
11/07/2017	Clerk's Jun & July Salary & Expenses	£ 366.64
	Total	£ 5,827.24

The Payments and Finance and Budget Reports were agreed as a true and accurate record and signed by the Chair. [Proposed GS, 2nd RC – unanimous](#)

- b) To consider applying for a further Transparency Grant**
Cllrs agreed to apply for a further transparency grant to maintain the website (final year).
[Proposed MO, 2nd GS – unanimous](#)

Signed:

Date:

Cratfield Parish Council

c) To consider Barclays Simple Servicing Authority

Cllrs agreed to apply for Simple Servicing Authority to allow the Clerk to view/print statements online and transfer money between accounts of the same name.

6. Planning Applications and Decisions Update

Cllrs noted the following:

Applications

- a) Poachers Farm Bell Green Cratfield Suffolk IP19 0DN
Ref. No: DC/17/2164/FUL | Status: Awaiting decision

Decisions

None

7. Defibrillator Training

The Chair reminded Cllrs of the training on Thursday 13th July 2017 at 7pm in the village hall.

8. Village Update

a) Play Area

- New Bark Chippings are now in place.
- Play Area Maintenance Report & Actions: regularly checked and no issues.

b) Village Maintenance

- Millennium Meadow Queen's 90th Birthday Tree Plaque is now in place.

9. Correspondence

- Clerk and Council Direct Magazine.

10. Any Other Business

None

11. Items for next Agenda

- To consider a maintenance plan for Millennium Meadow. Clerk to see if grants are available.

Action: Clerk

12. To confirm next year's meeting date and time:

- 12th September 2017 at 7.15pm
- 14th November 2017 at 7.15pm
- 9th January 2018 at 7.15pm
- 13th March 2018 at 7.15pm
- 8th May 2018 at 7.15pm – APM & AGM

The meeting closed at 8.10pm

Signed:

Date: