

Cratfield Parish Council

121

PARISH COUNCIL MEETING

held by email on

14th July 2020 at 7.30pm

Attended: Lotty Barbour (Chair), Richard Chivers (Vice Chair), Chris Mobbs, Peter Baker, Michael Oliver, Gloria Steward

Clerk/Responsible Financial Officer: Sally Chapman

Also Present:

PUBLIC FORUM

A. Public Forum – for Members of the Public

No questions

B. County & District Councillor Reports

None

MINUTES

***All decisions to be ratified at the next proper meeting**

1. To consider Apologies for Absence

Cllr Pritchard.

2. To record Declarations of Interests and to consider Requests for Dispensation

None

3. To approve the Minutes of the Meeting held on 19th May 2020

The minutes of the meeting were confirmed unanimously as a true and accurate record.*

4. Matters Arising from the Minutes above and not on the Agenda

None

5. Finance

a) Certificate of Exemption from a Limited Assurance Review 2019-20

A Certificate of Exemption from a Limited Assurance Review has been submitted to the External Auditors.

b) To receive the current Financial and Budget Report & Approve Payments

The cheques will be posted to the Chair & Cllr to sign.

Cllrs resolved to approve the Finance Reports, Receipts and Payments as below*

Signed:

Date:

Cratfield Parish Council

122

Date	Details	Income	Amount
16/06/2020	Credit	SCC Grant for Play Area Chippings	£ 1,155.60
		Total	£ 1,155.60
		Expenditure	
21/05/2020	S/O	ICO - Data Protection Registration	£ 35.00
28/05/2020	S/O	Clerk's Salary - May	£ 185.14
28/06/2020	S/O	Clerk's Salary - June	£ 185.14
14/07/2020	100794	Playbark - Rubber Chippings	£ 1,196.02
14/07/2020	100795	Clerk's Expenses June-July	£ 30.00
		Total	£ 1,631.30

c) Bus Shelter Timetable Case Offer

Cllrs resolved to accept an offer of £60.00 for the Bus Shelter Timetable Case

Cllr comment: If the village has no further use for the case, it seems a good use of resources to sell it and spend the money on other items for the village.

Clerk to invoice buyer.

Action: Clerk

6. Planning Applications and Decisions

Cllrs noted the following:

Applications

a) Listed Building Consent

Conversion of outbuilding to outdoor kitchen, conversion of outbuilding to annexe and erection of greenhouse. New carport to front. Replacement windows as shown.

Old Hall Farm North Green Cratfield Suffolk IP19 0DS

Ref. No: DC/19/4432/FUL & Ref. No: DC/19/4446/LBC | Received: Tue 12 Nov 2019

Status: Awaiting decision*

**ESC has informed they are waiting for bat surveys to be carried out, which are due to be submitted very soon.*

Decisions

b) Side and rear extensions, internal alterations

Linstead Farm Cottage Bell Green Cratfield Suffolk IP19 0DN

Ref. No: DC/20/1611/FUL | Received: Wed 29 Apr 2020 | Status: Permitted

c) Construction of a two storey rear extension

Moat House Farm Cottage North Green Road Cratfield Suffolk IP19 0QL

Ref. No: DC/20/0347/FUL | Received: Wed 29 Jan 2020 | Status: Permitted

7. Village Matters

a) Play Area Maintenance

- Play Area Rubber Chippings

The original promised grant from last year of £1,155.60 has been received. The rubber chippings now cost £1196.02 leaving a shortfall of £40.42.

Cllrs resolved to take the shortfall of £40.42 from the Play Area maintenance budget.

Cllr Comment: Yes, logical decision.

Signed:

Date:

- Play Area – COVID-19 Restrictions

The Play Area has been closed and re-opened following Government's Guidelines with thanks to Cllr Baker and Cllr Steward for securing the site and producing notices. Cllr Baker has also inspected and cleaned the play equipment before re-opening and will be laying the chippings.

Cllr Comments:

- To confirm that the playing area is now in use. A parishioner kindly did some of the strimming and another parishioner help me to spread the two initial bags of rubber chippings. Cllrs delivered the bags and we put down a good thickness and covered two thirds of the activity area which is about what I had estimated. I will arrange a date next week for one further bag to be delivered and the whole area will be covered. We then have the fourth bag in reserve for top-ups.
- I will print off and laminate a few more of the current notices and replace as necessary.
- Thanks to Cllr Baker and Cllr Steward for their work on the Play Area

b) Village Maintenance

None

c) Village Matters

- Neighbourhood Watch – c/f

d) Allotments update

There are two new allotment holders and the last allotment has been reserved by a gentleman moving into the village in August. The advert to be removed from Cratfield News.

Cllr Comments:

- Good news – maybe need to look into a water supply.
- Increasing numbers of people walking their dogs in the agricultural allotments. The dogs are often off their leads and people do not seem to be aware that the grass is a crop. They wander across it when the grass can be considered a standing crop because it is ready to be cut. Do we need to consider putting up information/warning notices, particularly at the boundary between the Millennium Meadow and the agricultural allotments?

e) Millennium Meadow

- Management Plan – update

The breeding season is in full swing so there is minimal interference at the moment.

f) Flooding Manse Lane – c/f

None

g) Village Sign Maintenance

Cllr Mobbs to discuss with a parishioner.

8. Correspondence *(emails are circulated as received)*

None

9. Any Other Business *(For discussion only – the Council cannot make decisions on these items)*

a) Seats for Walkers – c/f

b) A parishioner has informed SCC that the footpath from The Street to Huntingfield Road is completely overgrown near Baltic Farm. Clerk to report too.

Action: Clerk

10. Items for next Agenda

- Allotment water supply.

Signed:

Date:

Cratfield Parish Council

124

- To consider information/warning notices for boundary between the Millennium Meadow and the agricultural allotments.
- Dog fouling in Tongs Lane.

11. To confirm next meeting dates:

- 8th September 2020 at 7.15pm
- 10th November 2020 at 7.15pm

The meeting ended at 10.25pm

Signed:

Date: