

# Cratfield Parish Council

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## EXTRAORDINARY PARISH COUNCIL MEETING

held by email on

Thursday 7th May 2020 at 7.30pm

**Attended:** Lotty Barbour (Chair), Richard Chivers (Vice Chair), Chris Mobbs, Peter Baker, Michael Oliver, Amy Pritchard, Gloria Steward

**Clerk/Responsible Financial Officer:** Sally Chapman

**Also Present:**

### PUBLIC FORUM

#### A. Public Forum – for Members of the Public

No questions

### MINUTES

**\*All decisions to be ratified at the next proper meeting**

#### 1. To consider Apologies for Absence

None

#### 2. Declaration of Interests and Consider Requests for Dispensation

None

#### 3. To approve the following Documents and Policies

**Cllrs resolved to adopt the following Policy and Documents:\***

- a) Coronavirus Contingency & Action Plan
- b) Email Meetings and Decision-Making Policy
- c) Scheme of Delegation

Action: Clerk to place on website

#### 4. To confirm the next meeting dates:

- 19<sup>th</sup> May 2020 at 7.30pm
- 14<sup>th</sup> July 2020 at 7.15pm
- 8<sup>th</sup> September 2020 at 7.15pm
- 10<sup>th</sup> November 2020 at 7.15pm

**The meeting ended at 10.00pm**

Signed:

Date: