

DRAFT
CRATFIELD PARISH COUNCIL
MINUTES

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Of Meeting held on Monday 14th September 2015 at 7.15 pm
In the Village Hall

Present : Lotty Barbour(Chairman) Michael Oliver, Gloria Steward, Barry Cable (Clerk)

OPEN FORUM 7.15pm

The Chairman invited PCSO Julie Hinton to give her report which is filed with these Minutes, and while there had only been one minor crime in the Parish since her last report, where a garden shed had been broken into and some goods removed, a more worrying matter was that of theft of lead from church roofs, in the vicinity. She was thanked for her time and left

PARISH COUNCIL MEETING

7.30PM

1/ Chairmans Welcome Lotty welcomed all to the meeting

2/ Apologies for absence –had been received from Cllrs Baker, Chivers & Sannick & Mobbs

3/ Declarations of Interest in Agenda Items - none

4/ Minutes of Last meeting held on 13th July 2015 to be agreed and signed ~Gloria had made a list of items which she felt were incorrect, which was handed to the Clerk for alteration, and the amended Minutes will be signed at the next meeting

5/ Matters arising Broadband update ~ No further progress had been made with this.

The Chairman requested the Clerk to arrange for the address of the Parish Council's website to be listed on the back page of the Cratfield News Magazine and to write a short article for inclusion in the magazine , drawing parishioners attention to the website and the information available there.

6/ Police, County & District Councillors Reports The Police Report referred to in the Open Forum was the only one received

7/ Chairman's remarks~ None

8/ Clerks Report ~ Report on M P's Visit. He had met the MP outside the Village hall as arranged on 2nd September. He was the only one in attendance, apart from a Parishioner , who arrived , handed her a letter and drove off. A brief discussion was held on matters that had been raised at her last visit and the Clerk had been able to report to her that the new equipment being used to repair potholes had speeded the process up, and in general, Highways were responding much quicker to damage reports submitted. No improvement had been made on Broadband

Report on SALC briefing held on 12th August. The Clerk and Councillor Baker had attended a seminar hosted by SALC at Hoxne Village Hall, given by Shona Bendix the CEO. Many subjects were touched on and the full agenda is attached to these minutes.

Update on Churchill Maquette The Chairman and the immediate past Chairman had been to see Tim Harvey, the donor of the maquette, whose wish was that the item be put on permanent display in the Museum in Laxfield, who would take full responsibility for its care from now on. It has now been removed from the barn where it was previously stored and is now in the Museum

9/ R F O Report ~ He reported satisfactory conclusion of Audit Report for 2014/2015 received from BDO . No comments were included in the report and the Notice to that effect has been placed on the Main Notice Board, inviting inspection from the public by appointment .

To note receipt of £58.76 being wayleave from UK Power. To approve the following payments ~ E9/16,SALC £ 24.00 Briefing (2 Delegates) ~ E10/16-B Cable salary £344.33 ~E11/16 Came & Co Insurance 343.60 The Insurance renewal had been sent out previously for Cllrs to peruse, and Council felt that the levels of cover were correct. The Brokers had sent a comparison quote from 3 different Companies and also as the last fixed premium period had expired they had included premiums for 1 year, and 3 year, agreements. Council opted for the 3 year premium as it was considerably less than the 1 year rate. However, as more than half the Council were not in attendance, the Chairman suggested that the absent Cllrs should be emailed to make sure they were happy with this arrangement (*If no response was received by Friday 18th 5.30 PM, the Clerk was to proceed as above*)~E12/16 Suffolk Coastal D C -Uncontested Election Fee £100 ~E13/16 Nick Eade £5.00 for sharpening shears for cutting the front hedge on the playground. Up to date accounts and Fund balances were circulated showing that after the above payments have been made, there will be £ 747.68 in the Current Account and £2569.18 on deposit making a total of £3316.86. However it was felt prudent to move £1000.00 off Deposit to Current as it will be a while before the 2nd half of the precept is received, and this request will be signed by approving Councillors after the meeting as there were not enough present to sign. The Chair reminded the R F O to claim refund of £ 337.68 VAT relating to the last financial year from HMRC. The Chair will contact Cllr Chivers who was absent from the meeting to arrange a date for Budget & Finance Committee to meet to draft budget for 2016/2017 for approval at November's P. C. meeting. Application has been made to Heveningham Hall CFT for funding to purchase up to 2 new notice boards. This will be discussed at Item 12

10/ Planning Applications Received or Approved To note Planning Meeting held on 8.9.2015 to consider DC /15/2907/FUL and Councils response (Filed with these Minutes)

11/Correspondance- Hard Copy received since last meeting

Letter from Suffolk Philharmonic Orchestra introducing their concerts, this will be forwarded to the Church

C.A.T.S. (Coastal Accessible Transport Service) offering community transport facilities (A note is to be placed in the Cratfield News Magazine)

Dr Therese Coffey advising of her visit on 2nd September

Community Action Suffolk – invitation to Annual Review & Celebration on Thursday 8 October

Glasdon Ltd Catalogue of street furniture , & Notice boards

12/ New Notice Boards The clerk has obtained details of Notice boards from Glasdon who supply a type which will hold 8 x A4 sheets

A- fix to wall £468.92 + VAT (Inc. Delivery)

B- with 2 concrete-in legs £585.71 + VAT (Inc. Delivery)

A decision will be made based on the funding received at the next meeting

13/ Consideration of the Insurance Quotation submitted and review of Cover

The Policy was discussed as at 9/ above (R F O report) and fully covered our needs.

14/ Update on potholes & signs

The Clerk reported that a large pothole near Rose Farm which had recently been reported has now been dealt with. There remains only the finger-post sign to the village at North Green outstanding. He will submit a further request to Highways.

15/ Village Broadband ~ No further progress had been made with this

16/ Councillors Reports ~ No reports were made

Items for next Agenda – Ownership of Village Pump & Land

Date of next Meeting- 9th November 2015

SignedChairman 9.11.2015

