

**CRATFIELD PARISH COUNCIL
MINUTES**

Of Meeting held on Monday 14th July 2014 at 7.15 pm
In the Village Hall

OPEN FORUM 7.15pm

No Matters were raised, no Public attendance

PARISH COUNCIL MEETING

7.30PM

Present: Lotty Barbour (Chair) Richard Chivers, Robert Sannick, Bob Stratford, Gloria Steward, Chris Mobbs, Barry Cable (Clerk)

1/ Chairmans Welcome The Chairman welcomed all

2/ Apologies for absence None

3/ Declarations of Interest in Agenda Items- None

4/ Minutes of Last meeting held on 12th May 2014 were agreed and signed with a small alteration to the Election of Officers. Gloria is Web-site Officer, not Operative

5/ Matters arising Gloria also raised the matter of a report on fraud which highlighted that the council in question had not carried out a risk assessment. It was pointed out that an assessment was inherent in the good governance report attached to the Audit Report

6/ Police, County & District Councillors Reports-None Received

7/ Chairman's remarks Chairman thanked all who had performed services around the Village, Bob for bark laying, Robert for repairs to swings, Richard for oiling the sign

8/ Clerks Report- Nothing to report

9/ R F O Report Reported receipt of 1st installment of Playspace funding for new swing and installation costs of £580.00 Notification has been received that the installation has been approved and the balance will be paid shortly. To Approve the following payments E10/15 EPS Transfers £ 120.00 (Open Gardens Signs) N J Rees E11/15 Audit Report E 13/15 SALC Training £24.00 E12/15 Cratfield Village Hall Annual Hire Fee £ 48.00 (£63.00 Hire Less ½ C A S Subscription £15.00) E14/15 B Cable Salary £ 344.33 E15/15 B Cable Expenses £ 107.25

B/ The Accounts have been examined by Nick Rees (Halesworth Parish Clerk) and all was satisfactory .The Audit Report was signed Also approved and signed was the Annual Governance Statement 2013/14, as part of the audit report

C/ An up to date statement of finance was circulated, and a copy is filed with the minutes

10/ Planning Applications Received or Approved since last meeting. No new applications have been received or approvals granted

11/Correspondance- Hard Copy received since last meeting

A Poster from Vitalise offering help for carers and the families of those needing care is to be displayed on the Notice Board. An attached letter also asks for funding support from Parish Councils

A Plaque has been received from SCDC marking funding and support received.

Bob will attach this to the Bus Shelter

12/ Playground Equipment The new Swing is in place, Bob had spread 5 bags of Bark and removed some weeds in the Play area,. 2 more bags will be required and are on order.

The area will be shut for a few days in September so that the area can be sprayed against weeds. From the Inspection report received last year it was noted that a central leg of the “Cube” climbing frame required replacement. Bob will see if one of the old swing posts can be re-used. Paul Mills is to be approached to quote for cutting the hedge manually in the autumn and occasional strimming at edges. This is on the proviso that he does the work himself, does not sub-contract out and closes the Play Area while the work is carried out. If he doesn’t want to do this, the work will be advertised in the magazine
13/ Risk Assessment The Clerk had prepared a Risk Assessment based on the Equipment and fittings for which the Council was responsible, which was agreed, finalised and signed.

14/Councillors Reports

Neighbourhood Watch- Bob had nothing to report, but it was noted that again despite an email being sent a week previously, there was no police presence in the village or at the meeting

Website- Gloria reported that she was putting minutes etc on the website and experimenting with various aspects of the site

Richard reported that vermin had been seen at Gothic Cottage on Silverleys Green, which was very overgrown. The Clerk is to notify Environmental Health

BC

15/Highways

Signs, & Potholes- Bob & the Clerk are to make an assessment of these and submit to SCDC for action

16/Allotments

The Vacant plot is to be advertised again . As Mr Brown is moving it is unclear whether the new occupant will take his old plot over

17/ Items for next Agenda Complaints have been made about Broadband speed and enquiries are to be made about funding to finance improvements

18/ Date of next meeting 15th September 2014

Signed.....Chairman 15.9.2014