

Cratfield Parish Council

To Members of the Council

You are hereby summoned by the Clerk to attend the next

PARISH COUNCIL MEETING

Cratfield Village Hall

Tuesday 13th May 2025

To be held after the Annual Parish Meeting starting at 7.30 pm

PUBLIC FORUM

A. County & District Councillors' Reports

All reports can be found on CPC's website: <http://cratfield.onesuffolk.net>

B. Parishioners' Matters of Concern

Members of the public are welcome to come to the meeting and ask questions.

AGENDA

1. To Appoint a Chair

2. To Appoint a Vice Chair

3. To Approve Apologies for Absence

4. To Record Declarations of Interests and to Consider Requests for Dispensation

5. To Approve the Minutes from the Meeting held on Tuesday 11th March 2025

6. Finance

a) To Approve the End of Year Accounts 2024/25

b) To Approve the Internal Auditor's Report for 2024/25

c) To Approve the Annual Audit Return Sections 1 & 2

d) To Agree to a Certificate of Exemption from a Limited Assurance Review

e) To Appoint the Internal Auditor for 2025-2026

f) To Receive the Financial & Budget Reports and Approve Income & Expenditure

g) Play Area Swings & Rubber Chippings Grant - *update*

6. Planning Applications and Decisions

To review the listed Planning Applications and any additional Applications received after the Agenda is published.

Applications

a) Ref. No: BC/25/0557/FP

Domestic conversion of existing barn - Town Farm North Green Road Cratfield Halesworth
Suffolk IP19 0QL

Received date: Fri 04 Apr 2025 | Status: Building Work Started

Case Type: Building Control Application

Decisions

None

7. Village Matters

a) Tong's Lane

b) Play Area

- Inspection - Friday 16 May 2025

c) Millenium Meadow Maintenance

Cratfield Parish Council

- d) Village Maintenance
- e) Footpath Issues
- f) Allotment Vacancy - *update*
- g) SCC Footpath Leaflet/Map - *update*

8. Correspondence

9. **Any Other Business** (*For discussion only – the Council cannot make decisions on these items unless on the agenda*)
- a) **Mid-Summer Madness** – *TA update*
 - b) **To Consider a Bike Tool Store**

10. Items for the Next Agenda

11. To Confirm the Meeting Dates

- Tuesday 8th July 2025 at 7.30 pm
- Tuesday 9th September 2025 at 7.30 pm
- Tuesday 11th November 2025 at 7.30 pm

S. G. Chapman

Sally Chapman

Clerk to Cratfield Parish Council

Date: 7th May 2025