

# Cratfield Parish Council

## To Members of the Council

*You are hereby summoned by the Clerk to attend the next*

### PARISH COUNCIL MEETING

*Cratfield Village Hall*

**Tuesday 11<sup>th</sup> January 2022 – 7.30pm**

***Everyone attending the meeting is strongly encouraged to take a lateral flow test on the day of the meeting, wear a face covering, keep 2 metres apart and use the hand sanitiser provided. Please do not attend if you are feeling unwell.***

## PUBLIC FORUM

### A. County & District Councillors' Reports

*Any reports will be circulated separately and placed on the website: <http://cratfield.onesuffolk.net>*

### B. Parishioners' Matters of Concern

*Members of the public are welcome to join the meeting.*

## AGENDA

1. To consider Apologies for Absence
2. To record Declarations of Interests and to consider Requests for Dispensation
3. To Approve the Minutes from the Meeting held on 9<sup>th</sup> November 2021
4. Matters Arising from the Minutes above and not on the Agenda
5. Finance
  - a) To receive the Financial & Budget Reports and Approve Income & Expenditure
6. Planning Applications and Decisions Applications
  - a) Reference DC/21/5535/OUT
    - Application Received Thu 09 Dec 2021
    - Application Validated Thu 09 Dec 2021
    - Address Land West of Bell Green Holly Tree Farmhouse Bell Green Cratfield Suffolk IP19 0DN
    - Proposal Outline Application with Some Matters Reserved - Development of no. 3 residential units
  - b) Reference DC/21/5472/FUL & DC/21/5473/LBC
    - Application Received Mon 06 Dec 2021
    - Application Validated Thu 09 Dec 2021
    - Address White House Cottage Bell Green Cratfield Halesworth Suffolk IP19 0DL
    - Proposal Remove cement render, replace three windows, install two new window openings and associated windows, open external doorway, re-render with lime
    - Status Awaiting decision

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**c) Reference DC/21/5387/FUL & DC/21/5388/LBC**

Application Received Tue 30 Nov 2021

Application Validated Tue 30 Nov 2021

Address Holly Tree Farmhouse Bell Green Cratfield Halesworth Suffolk IP19 0DN

Proposal Conversion of existing garage/outbuilding to residential annexe ancillary to main dwelling with all associated works.

Status Awaiting decision

**d) Reference DC/21/5324/FUL**

Application Received Thu 25 Nov 2021

Application Validated Thu 25 Nov 2021

Address Holly Tree Barns Bell Green Cratfield Suffolk IP19 0DN

Proposal Change of use of land to provide holiday accommodation consisting four glamping pods and all associated works.

Status Awaiting decision

**e) Reference DC/21/5323/FUL**

Application Received Thu 25 Nov 2021

Application Validated Thu 25 Nov 2021

Address Holly Tree Barns Bell Green Cratfield Suffolk IP19 0DN

Proposal Change of use of existing redundant cart shed to single dwelling and all associated works

Status Awaiting decision (*comments closed*)

**f) Reference DC/21/4694/FUL**

Application Received Tue 12 Oct 2021

Application Validated Mon 18 Oct 2021

Address Swan Green Farmhouse Swan Green Cratfield Suffolk IP19 0QQ

Proposal: 1. Extension to existing C20 extension, 2. Remove partition between Dining room and Hall, 3. Alterations to cross partition, 4. Raise first floor landing, 5. Cover second floor staircase and move bedroom door, 6. Remove attic cupboard, 7. Install under floor heating system, 8. Replace external windows 9. Replace external render, 10. Demolish outbuildings and construct new studio and guest accommodation

Status Awaiting decision (*comments closed*)

**g) Reference DC/21/4022/FUL**

Application Received Fri 27 Aug 2021

Application Validated Mon 11 Oct 2021

Address The Barn Town Farm North Green Road Cratfield Suffolk IP19 0QL

Proposal Conversion of redundant barn to residential to be used as an annexe for the The Barn

Status Awaiting decision (*comments closed*)

**h) Reference DC/21/1959/FUL**

Erection of Agricultural Building

Rookery Farm Swan Green Lane Cratfield IP19 0QE

Validated: Thu 22 Apr 2021 | Status: Awaiting decision (*comments closed*)

## Decisions

**i) Reference DC/21/4092/OUT**

Outline Application (All Matters Reserved) - Construction of bungalow and garage

Elder Farm Bungalow, Spong Lane, Cratfield, IP19 0DP

Status: Refused

**j) Ref. No: DC/21/3826/LBC**

Listed Building Consent - To replace existing rear ground floor window with French doors with side lights

Appletree Cottage North Green Cratfield Suffolk IP19 0DS

Status: Permitted

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## 7. To Consider the Following Policy for Adoption

- a) Scheme of Delegation

## 8. To Appoint Representatives

- a) Village Hall Committee
- b) Town Estate Trustee

## 9. Queen's Platinum Jubilee – 2<sup>nd</sup>-5<sup>th</sup> June 2022

*Cllrs agreed at the 9<sup>th</sup> November 2021 meeting formal decisions to be made at the March 2022 meeting.*

- a) Village Sign Plaque - c/f
- b) Tree Planting
  - Oak Tree Offer from East Suffolk Council
- c) Village Event

## 10. Mid-Summer Madness 2022

## 11. Village Matters

- a) Play Area Maintenance
  - Rubber Chippings – *re-order in March*
- b) Village Maintenance
- c) Village Matters
  - Neighbourhood Watch
- d) Millennium Meadow Management Plan - *update*
- e) SCC Footpath Leaflet/Map
- f) Cratfield's Damaged Signposts - *update*
- g) Remembrance Wreath – *update*
- h) Flooding Manse Lane – *update*

## 12. Correspondence (*emails are circulated as received*)

## 13. Any Other Business (*For discussion only – the Council cannot make decisions on these items*)

- a) SALC Clerks Networking Event – **attended 23<sup>rd</sup> November 2021**

## 14. Items for next Agenda

## 15. To confirm the Meeting Dates

- Tuesday 8<sup>th</sup> March 2022 at 7.30pm
- Tuesday 10<sup>th</sup> May 2022 at 7.30pm
- Tuesday 12<sup>th</sup> July 2022 at 7.30pm
- Tuesday 13<sup>th</sup> September 2022 at 7.30pm
- Tuesday 8<sup>th</sup> November 2022 at 7.30pm

*S.G. Chapman*

**Sally Chapman**

**Clerk to Cratfield Parish Council**

**Date:** 5<sup>th</sup> January 2022