

# Cratfield Parish Council

## To Members of the Council

*You are hereby summoned by the Clerk to attend the next*

## PARISH COUNCIL MEETING

*Cratfield Village Hall*

**Tuesday 9th January 2024 at 7.30 pm**

## PUBLIC FORUM

### A. County & District Councillors' Reports

*Any reports will be placed on the website: <http://cratfield.onesuffolk.net>*

### B. Parishioners' Matters of Concern

*Members of the public are welcome to join the meeting and ask questions.*

## AGENDA

1. To Approve Apologies for Absence
2. To Record Declarations of Interests and to Consider Requests for Dispensation
3. To Approve the Minutes from the Meeting held on 14<sup>th</sup> November 2023
4. Finance
  - a) To Receive the Financial & Budget Reports and Approve Income & Expenditure
  - b) The Bank Accounts – *update*
  - c) To Consider a Unity Trust Bank Instant Access Savings Account
5. Planning Applications and Decisions
  - Applications
    - a) **Planning reference: DC/23/4759/CLE**  
Holly Tree Farmhouse, Bell Green, Cratfield, Halesworth, Suffolk IP19 0DN  
Lawful Development Certificate (Existing) - Use of land for the siting of two metal storage containers at Holly Tree Farm, Bell Green, Cratfield, Suffolk, IP19 0DN.
    - b) **Conversion of Barn to Dwelling**  
Town Farm North Green Road Cratfield Halesworth Suffolk IP19 0QL  
Ref. No: DC/23/4399/FUL | Validated: Mon 13 Nov 2023  
Status: Awaiting decision
    - c) **Demolition of Existing 1.5 Storey and Construction of a Two-Storey Extension to Rear**  
Swan House Swan Green Cratfield Halesworth Suffolk IP19 0QQ  
Ref. No: DC/23/3259/FUL | Received: Fri 18 Aug 2023 | Validated: Fri 18 Aug 2023  
Status: Pending Consideration  
[Councillors resolved to SUPPORT this planning application.](#)
  - Decisions  
None
6. To Approve the Biodiversity Policy
7. Village Matters
  - a) Manse Lane Flooding
  - b) Play Area Maintenance  
- Hedge & Grounds Maintenance – *update*

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- c) **Millenium Meadow**
  - Oak Tree
  - Millenium Meadow Tree Survey
- d) **Village Maintenance**
  - Village Sign Access Gate
- e) **SCC Footpath Leaflet/Map**
- f) **Footpath Issues**
- g) **Village Hall Committee Representative Report**

## 8. Correspondence

- a) **Bungay Community First Responders Grant – thank you**

## 9. Any Other Business *(For discussion only – the Council cannot make decisions on these items)*

## 10. Items for the Next Agenda

## 11. To Confirm the Meeting Dates

- a) **Tuesday 12<sup>th</sup> March 2024 at 7.30 pm**
- b) **Tuesday 14<sup>th</sup> May 2024 at 7.30 pm – Annual Parish Meeting & Annual Parish Council Meeting**
- c) **Tuesday 9<sup>th</sup> July 2024 at 7.30 pm**
- d) **Tuesday 10 September 2024 at 7.30 pm**
- e) **Tuesday 12<sup>th</sup> November 2024 at 7.30 pm**

*S. G. Chapman*

**Sally Chapman**

**Clerk to Cratfield Parish Council**

**Date:** 3<sup>rd</sup> January 2024