

Cratfield Parish Council

To Members of the Council

You are hereby summoned by the Clerk to attend the next

PARISH COUNCIL MEETING

Cratfield Village Hall

Tuesday 14th March 2023 at 7.30pm

PUBLIC FORUM

A. County & District Councillors' Reports

Any reports will be placed on the website: <http://cratfield.onesuffolk.net>

B. Parishioners' Matters of Concern

Members of the public are welcome to join the meeting and ask questions.

AGENDA

1. To consider Apologies for Absence
2. To record Declarations of Interests and to consider Requests for Dispensation
3. To Approve the Minutes from the Meeting held on 10th January 2023
4. Matters Arising from the Minutes above and not on the Agenda
5. Finance
 - a) To receive the Financial & Budget Reports and Approve Income & Expenditure
 - b) To Consider Grants & Donation
 - c) To Consider General Reserves
 - d) To Consider a King's Coronation Village Sign Plaque & Event
 - e) Internal Audit 2022-23 – *update*
 - f) Village Staging – *update*
 - g) New Dog Waste Bin at Swan Green – *update*
6. Planning Applications and Decisions
Applications
 - a) **Reference DC/23/0493/FUL**
Proposal: Construction of 1 x No. Single Storey Dwelling
Site address: Silverleys Barn, Silverleys Green, Cratfield, Halesworth, Suffolk, IP19 0QJ
Status: Awaiting decision (*comments open*)
 - b) **Reference: DC/22/0855/OUT**
Appeal for Site at: Bell View Farm, Manse Lane, Cratfield, Suffolk
An appeal has been made to the Secretary of State by Mr and Mrs Sannick against the decision of East Suffolk Council* to refuse planning permission for Outline Application (Some Matters Reserved) - Erection of detached dwelling utilising existing access to Bell View Farm.
Status: Awaiting decision (*comments closed*)
 - c) **Reference: DC/21/4022/FUL**
Conversion of Redundant Barn to Residential to be used as an Annexe for The Barn

Cratfield Parish Council

The Barn Town Farm North Green Road Cratfield Suffolk IP19 0QL

Status: Awaiting decision (*comments closed*)

Decisions

- a) **Listed Building Consent - Change of design for replacement windows and fitting secondary glazing**
Swan Green Farmhouse Swan Green Cratfield Halesworth Suffolk IP19 0QQ
Ref. No: DC/23/0109/LBC | Validated: Wed 11 Jan 2023 | Status: Permitted
- b) **Planning application reference: DC/22/0855/OUT**
Erection of detached dwelling utilising existing access to Bell View Farm.
Status: Refused
- c) **Reference: DC/22/4784/FUL**
Construct Entrance Gates at The Site Entrance
Swan Green Farmhouse Swan Green Cratfield Halesworth Suffolk IP19 0QQ
Application Received | Tue 06 Dec 2022
Status: Application Permitted
- d) **Reference: DC/22/3204/FUL**
Change of Use of Redundant Cart Shed to Single Dwelling and All Associated Works
Holly Tree Barns Bell Green Cratfield Suffolk IP19 0DN. Validated: Thu 11 Aug 2022
Status: Application Refused

7. Statutory Documents and Policies Annual Review

- a) **Allotment Tenancy Policy**
- b) **Asset Register - *updated***
- c) **Current Code of Conduct Policy – to 4th May 2023**
- d) **New Local Government Association's Code of Conduct Policy – *from 5th May 2023***
- e) **Financial Regulations Policy**
- f) **Data Protection Regulations Policy**
- g) **Freedom of Information & Publication Scheme Policy**
- h) **Internal Control Statement**
- i) **Parish Council Risk Assessment**
- j) **Planning Procedure Policy**
- k) **Play Area and Millennium Meadow Policy**
- l) **Scheme of Delegation**
- m) **Standing Orders Policy**

8. Village Matters

- a) **Play Area Maintenance**
- Rubber Chippings - *update*
- b) **Village Maintenance**
- c) **SCC Footpath Leaflet/Map**
- d) **Footpath Issues**
- e) **Defibrillator Training**
- f) **Village Hall Committee Representative – *update***
- g) **Easter Litter Pick - Good Friday 7th April 2023 4-6pm before the Pop-up pub**
- h) **Narcissus Offer from East Suffolk Council**

Cratfield Parish Council

9. Correspondence (*emails are circulated as received*)

a) Suffolk Accident Rescue Service Grant Request

10. Any Other Business (*For discussion only – the Council cannot make decisions on these items*)

a) Website Statistics 2022-23

b) To Note the Parish Election on Thursday 4th May 2023

Nomination Papers must be with East Suffolk Council by Tuesday 4th April 2023

11. Items for the Next Agenda

12. To Confirm the Meeting Dates

- Tuesday 23rd May 2023 at 7.30pm – *Annual Parish Meeting & Annual Parish Council Meeting*
- Tuesday 11th July 2023 at 7.30pm
- Tuesday 12th September 2023 at 7.30pm
- Tuesday 14th November 2023 at 7.30pm

S.G. Chapman

Sally Chapman

Clerk to Cratfield Parish Council

Date: 7th March 2023