

Cratfield Parish Council

To Members of the Council

You are hereby summoned by the Clerk to attend the next

PARISH COUNCIL MEETING

Cratfield Village Hall

Tuesday 10th May 2022 at 8.00pm

PUBLIC FORUM

A. County & District Councillors' Reports

Any reports will be circulated separately and placed on the website: <http://cratfield.onesuffolk.net>

B. Parishioners' Matters of Concern

Members of the public are welcome to join the meeting.

AGENDA

1. To Appoint a Chair
2. To Appoint a Vice Chair
3. To consider Apologies for Absence
4. To record Declarations of Interests and to consider Requests for Dispensation
5. To Approve the Minutes from the Meetings held on 8th March and 29th March 2022
6. Matters Arising from the Minutes above and not on the Agenda
7. To consider Co-option to fill the Casual Vacancy
8. Finance
 - a) To Approve the End of Year Accounts 2021/22
 - b) To Approve the Internal Auditor's Report for 2021/22
 - c) To Approve the Annual Audit Return Sections 1 & 2
 - d) To Agree to a Certificate of Exemption from a Limited Assurance Review
 - e) To Appoint the Internal Auditor for 2022-23
 - f) To receive the Financial & Budget Reports and Approve Income & Expenditure
 - g) Village Hall Jubilee Event (*Jubilee Fund Reserve & HHCFT Grant*) - update
9. Planning Applications and Decisions
 - Applications
 - a) Ref. No: DC/22/1185/FUL
Permission to erect a Giant Hat Tipi - temporary canvas structure on the Fire and Feast meadow adjacent to the south west corner of the converted Fire and Feast Barn (DC204359). The Tipi will be erected between period of 1st May and 31st October each year and will be used for the rustic dining offer approved as part of application DC204359. The size of the tipi is 8.8m diameter with sides down and 10.3m with all sides open. the height is 5.6m to the top of the canvas. This application is submitted to rectify an oversight in asking for permission for the tipi erection as part of the original planning application for Fire and Feast.

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White House Farm Swan Green Lane Cratfield Halesworth Suffolk IP19 0QF

Validated: Fri 25 Mar 2022 | Status: *(comments closed)*

b) Ref. No: DC/22/0855/OUT

Outline Application (Some Matters Reserved)

Erection of detached dwelling utilising existing access to Bell View Farm

Bell View Farm Manse Lane Cratfield Suffolk IP19 0DD

Validated: Thu 03 Mar 2022 | Status: Awaiting decision *(comments closed)*

c) Reference DC/21/5324/FUL

Address Holly Tree Barns Bell Green Cratfield Suffolk IP19 0DN

Proposal Change of use of land to provide holiday accommodation consisting four glamping pods and all associated works. Status Awaiting decision *(comments closed)*

d) Reference DC/21/4694/FUL

Address Swan Green Farmhouse Swan Green Cratfield Suffolk IP19 0QQ

Proposal: 1. Extension to existing C20 extension, 2. Remove partition between Dining room and Hall, 3. Alterations to cross partition, 4. Raise first floor landing, 5. Cover second floor staircase and move bedroom door, 6. Remove attic cupboard, 7. Install under floor heating system, 8. Replace external windows 9. Replace external render, 10. Demolish outbuildings and construct new studio and guest accommodation

Status Awaiting decision *(comments closed)*

e) Reference DC/21/4022/FUL

Address The Barn Town Farm North Green Road Cratfield Suffolk IP19 0QL

Proposal Conversion of redundant barn to residential to be used as an annexe for The Barn

Status Awaiting decision *(comments closed)*

Decisions

f) Reference DC/21/5323/FUL

Address Holly Tree Barns Bell Green Cratfield Suffolk IP19 0DN

Proposal Change of use of existing redundant cart shed to single dwelling and all associated works

Status Withdrawn

g) Reference DC/21/5387/FUL

Address Holly Tree Farmhouse Bell Green Cratfield Halesworth Suffolk IP19 0DN

Proposal Conversion of existing garage/outbuilding to residential annexe ancillary to main dwelling with all associated works. Status Permitted

h) Ref. No: DC/21/5388/LBC

Listed Building Consent - Conversion of existing garage/outbuilding to residential annexe ancillary to main dwelling with all associated works.

Holly Tree Farmhouse Bell Green Cratfield Halesworth Suffolk IP19 0DN

| Validated: Tue 30 Nov 2021 | Status: Withdrawn

i) Reference DC/21/5535/OUT

Address Land West of Bell Green Holly Tree Farmhouse Bell Green Cratfield Suffolk IP19 0DN

Proposal Outline Application with Some Matters Reserved - Development of no. 3 residential units
Status Refused

j) Discharge of Condition No. 4 of DC/21/3826/LBC - Listed Building Consent - To replace existing rear ground floor window with a set of French doors with side lights - (i) Large scale joinery details of the door, door frame and side lights showing vertical and horizontal sections through the frame, side lights, glazing bars, glass, doors, including ironmongery and (ii) Details/section showing the junction of the render to the head of the reformed opening.

Appletree Cottage North Green Cratfield Suffolk IP19 0DS

Ref. No: DC/22/0031/DRC | Validated: Wed 05 Jan 2022 | Status: Refused

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10. Queen's Platinum Jubilee – 2nd-5th June 2022

- a) Village Sign Plaque - *update*
- b) Tree Planting - *update*
- c) Village Hall Event – *update*
- Children's Gifts

11. Mid-Summer Madness Event 23rd July 2022 - Committee update

12. Village Matters

- a) Play Area Maintenance
- b) Village Maintenance
- c) Village Matters
- Neighbourhood Watch
- d) Millennium Meadow Management Plan – *update*
- e) SCC Footpath Leaflet/Map
- f) Village Hall Committee Representative – *update*
- g) To Consider Updating Cratfield's Village Plan

13. Correspondence (*emails are circulated as received*)

- a) Suffolk Accident and Rescue – Grant Thank You Letter

14. Any Other Business (*For discussion only – the Council cannot make decisions on these items*)

15. Items for next Agenda

16. To confirm the Meeting Dates

- Tuesday 12th July 2022 at 7.30pm
- Tuesday 13th September 2022 at 7.30pm
- Tuesday 8th November 2022 at 7.30pm

S.G. Chapman

Sally Chapman

Clerk to Cratfield Parish Council

Date: 27th April 2022