

Cratfield Parish Council

To Members of the Council

You are hereby summoned by the Clerk to attend the next

ANNUAL PARISH COUNCIL MEETING

Cratfield Village Hall

Tuesday 14th May 2024

To be held after the Annual Parish Meeting starting at 7.30 pm

PUBLIC FORUM

A. County & District Councillors' Reports

Any reports will be placed on the website: <http://cratfield.onesuffolk.net>

B. Parishioners' Matters of Concern

Members of the public are welcome to join the meeting and ask questions.

AGENDA

1. To Appoint a Chair
2. To Appoint a Vice Chair
3. To Approve Apologies for Absence
4. To Record Declarations of Interests and to Consider Requests for Dispensation
5. To Approve the Minutes from the Meeting held on 12th March 2024
6. Finance
 - a) To Approve the End of Year Accounts 2023/24
 - b) To Approve the Internal Auditor's Report for 2023/24
 - c) To Approve the Annual Audit Return Sections 1 & 2
 - d) To Agree to a Certificate of Exemption from a Limited Assurance Review
 - e) To Appoint the Internal Auditor for 2024-25
 - f) To Receive the Financial & Budget Reports and Approve Income & Expenditure
 - g) To Consider Gov.uk Domain Name Registration and Council Email Addresses
 - h) To Consider Play Area Maintenance - Rubber Chippings
 - i) Unity Trust Bank Instant Access Savings Account – *update*
7. Planning Applications and Decisions
Applications
 - a) **Planning reference: DC/24/1348/FUL**
Proposal: Extension to agricultural workers dwelling
Site address: Cherry Trees Bungalow , North Green, Cratfield, Halesworth, Suffolk IP19 0DR
Consultation letter expiry date: 21 May 2024
 - b) **Reference: DC/23/0493/FUL**
Town and Country Planning Act 1990 - Appeal Under Section 78
Site at: Silverleys Barn, Silverleys Green, Cratfield, Halesworth, Suffolk IP19 0QJ
An appeal has been made to the Secretary of State against the decision of East Suffolk Council* to refuse planning permission for Construction of 1 x No. Single Storey Dwelling.
Status: In Progress

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Decisions

c) Reference: DC/23/4759/CLE

Holly Tree Farmhouse, Bell Green, Cratfield, Halesworth, Suffolk IP19 0DN
Lawful Development Certificate (Existing) - Use of land for the siting of two metal storage containers at Holly Tree Farm, Bell Green, Cratfield, Suffolk, IP19 0DN.

At the January 2024 Meeting:

[Councillors resolved to OBJECT to this planning application with comments.](#)

Status: Permitted

8. Village Matters

a) Play Area Maintenance

b) Millenium Meadow

- Millenium Meadow Tree Survey

c) Village Maintenance

- Village Sign Access Gate

- Church Layby Pothole

- Village Pump Restoration

- Village Sign Restoration

d) Village Paths & Hedges

e) SCC Footpath Leaflet/Map

f) Footpath Issues

g) Village Hall Committee Representative Report

9. Correspondence

10. Any Other Business *(For discussion only – the Council cannot make decisions on these items)*

a) The King's Portrait

b) East Suffolk Blooms Community Wildflower Growing Scheme

c) Clerk's Correspondence & Emails

11. Items for the Next Agenda

12. To Confirm the Meeting Dates

a) Tuesday 9th July 2024 at 7.30 pm

b) Tuesday 10th September 2024 at 7.30 pm

c) Tuesday 12th November 2024 at 7.30 pm

S. G. Chapman

Sally Chapman

Clerk to Cratfield Parish Council

Date: 7th May 2024