

Cratfield Parish Council

To Members of the Council

You are hereby summoned by the Clerk to attend the next

ANNUAL PARISH COUNCIL MEETING

Cratfield Village Hall

Tuesday 12th May 2026

To be held after the Annual Parish Meeting starting at 7.30 pm

PUBLIC FORUM

A. Parishioners' Matters of Concern

Members of the public are welcome to come to the meeting and ask questions.

B. County & District Councillors' Reports

All reports can be found on [CPC's Website](#)

AGENDA

1. To Appoint a Chair
2. To Appoint a Vice Chair
3. To Approve Apologies for Absence
4. To Record Declarations of Interests and to Consider Requests for Dispensation
5. To Approve the Minutes from the Meeting held on 10th March 2026
6. Finance
 - a) To Approve the End of Year Accounts 2025-2026
 - b) To Approve the Internal Auditor's Report for 2025-2026
 - c) To Approve the Annual Audit Return Sections 1 & 2
 - d) To Agree to a Certificate of Exemption from a Limited Assurance Review
 - e) To Appoint the Internal Auditor for 2026-2027
 - f) To Receive the Financial & Budget Reports and Approve Income & Expenditure
 - g) Millenium Meadow Picnic Bench Grant - *update*
7. Planning Applications and Decisions
To review the listed Planning Applications and any additional Applications received after the Agenda is published.

Applications

 - a) **DC/26/1257/FUL** - [Link](#)
Proposal: Rear conservatory.
Site address: Yew Trees, Bell Green, Cratfield, Halesworth, Suffolk IP19 0DL
Consultation letter expiry date: 11 May 2026
Status: Awaiting decision
 - b) **DC/25/4873/FUL** - [Link](#)
Construction of a Garden Building with Small Workshop - containing garden machinery and toilet.
Town House Church Road Cratfield Halesworth Suffolk IP19 0BU
Validated: Tue 03 Feb 2026 | Status: Awaiting decision (*comments closed*)
 - c) **DC/25/4554/FUL** – [Link](#)
Renovation and Alternations to Grade II Listed Farmhouse. Replacement entrance porch and lean-to extensions. Single storey modern extension to West Gable. Erection of ancillary Cart lodge and Annexe Buildings.

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The Gables Silverleys Green Cratfield Suffolk IP19 0QJ

Validated: Mon 05 Jan 2026 | Status: Awaiting decision

At the January meeting: [CPC Resolved to submit a Neutral response with no comments](#)

d) DC/25/4555/LBC - [Link](#)

Listed Building Consent - Renovation and Alternations to Grade II Listed Farmhouse. Replacement entrance porch and lean-to extensions. Single storey modern extension to West Gable. Erection of ancillary Cart lodge and Annexe Buildings.

The Gables Silverleys Green Cratfield Suffolk IP19 0QJ

Validated: Mon 05 Jan 2026 | Status: Awaiting decision

At the January meeting: [CPC Resolved to submit a Neutral response with no comments](#)

Decisions

e) DC/26/0322/FUL - [Link](#)

Proposal: Add a new garden room extension onto the existing property, along with a new 'infill' extension to provide a new utility room.

Site address: School Farm, Church Road, Cratfield, Halesworth, Suffolk IP19 0BU

Consultation letter expiry date: 13 March 2026 | Status: Status: Permitted

f) DC/26/0071/LBC - [Link](#)

Listed Building Consent - Retention of works previously undertaken - Alterations to existing attic bedrooms to include a shared family bathroom

Poplar Farm Silverleys Green Cratfield Suffolk IP19 0QJ

Validated: Wed 28 Jan 2026 | Status: Permitted

g) DC/26/0608/DRC - [Link](#)

Discharge of Condition No.3 of DC/25/2880/FUL - To demolish existing garage, build a two-storey side extension, single-storey rear extension, front porch, detached single garage with attached car port and greenhouse. - Details of Proposed red brick material submitted.

Poachers Farm Bell Green Cratfield Halesworth Suffolk IP19 0DN

Validated: Mon 16 Feb 2026 | Status: Permitted

h) DC/26/0614/LBC - [Link](#)

Proposal: To install shower room and en-suite on second floor and associated works

Site address: Rookery Farm, Swan Green Lane, Cratfield, Halesworth, Suffolk IP19 0QE

Consultation letter expiry date: 13 March 2026 | Status: Permitted

h) DC/26/1006/CON - [Link](#)

Consultation - Installation of a 11m medium wooden pole.

O/S Whipple Tree Cottage Bell Green Cottage Bell Green Cratfield Suffolk

Validated: Mon 09 Mar 2026

Status: Objections

i) DC/26/0865/CON - [Link](#)

Consultation - Installation of a 11m medium wooden pole.

Land Adjacent Bell Green Cottage Bell Green Cratfield Suffolk

Validated: Wed 04 Mar 2026

Status: Objections

8. Village Matters

a) Manse Lane Flooding - *update*

b) Tong's Lane - *update*

c) The Street Parking - *update*

d) Play Area

e) Millenium Meadow

- **Millenium Meadow Madness Event – 4th July 2026 - *update***

f) Village Maintenance

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- g) **Footpath Issues**
- h) **Allotments - update**
- i) **SCC Footpath Leaflet/Map – update**
- j) **Cratfield Neighbourhood Plan/Vision – update**

9. Correspondence

- a) **Grant Thank You Letters**

10. Any Other Business *(For discussion only – the Council cannot make decisions on these items unless on the agenda)*

- a) **Dark Skies for Cratfield**
- b) **Website Statistics 2025-26**
- c) **Silverleys Green Sharp Bend Sign – c/f**

11. Items for the Next Agenda

12. To Confirm the Meeting Dates

- Tuesday 14th July 2026 at 7.30 pm
- Tuesday 8th September 2026 at 7.30 pm
- Tuesday 10th November 2026 at 7.30 pm

S. G. Chapman

Sally Chapman

Clerk to Cratfield Parish Council

Date: 6th May 2026