

Cratfield Parish Council

To Members of the Council

You are hereby summoned by the Clerk to attend the next

PARISH COUNCIL MEETING

Cratfield Village Hall

Tuesday 14th November 2023 at 7.30 pm

PUBLIC FORUM

A. County & District Councillors' Reports

Any reports will be placed on the website: <http://cratfield.onesuffolk.net>

B. Parishioners' Matters of Concern

Members of the public are welcome to join the meeting and ask questions.

AGENDA

1. To Approve Apologies for Absence
2. To Record Declarations of Interests and to Consider Requests for Dispensation
3. To Approve the Minutes from the Meeting held on 12th September 2023
4. Finance
 - a) To Receive the Financial & Budget Reports and Approve Income & Expenditure
 - b) To Consider and Approve the Budget & Precept 2024/25
 - c) To Note the Clerk's National Association Local Councils (NALC) Pay Award from 1st April 2023
 - d) To Review the Bank Accounts
 - e) Bungay First Responders Grant Request
 - f) Insurance Renewal – Year 2 (3-Year Long Term Agreement) - update
5. Planning Applications and Decisions
Applications
 - a) **Demolition of Existing 1.5 Storey and Construction of a Two-Storey Extension to Rear**
Swan House Swan Green Cratfield Halesworth Suffolk IP19 0QQ
Ref. No: DC/23/3259/FUL | Received: Fri 18 Aug 2023 | Validated: Fri 18 Aug 2023
Status: Pending Consideration
[Councillors resolved to SUPPORT this planning application.](#)Decisions
 - b) **Variation of Condition(s) 3 of DC/21/4695/FUL**
1. Extension to existing C20 extension, 2. Remove partition between Dining room and Hall, 3. Alterations to cross partition, 4. Raise first floor landing, 5. Cover second floor staircase and move bedroom door, 6. Remove attic cupboard, 7. Install under floor heating system, 8. Replace external windows 9. Replace external render and 10. Demolish outbuildings and construct new studio and guest accommodation - 3. Materials & Finishes
Swan Green Farmhouse Swan Green Cratfield Halesworth Suffolk IP19 0QQ
Ref. No: DC/23/2210/VOC | Received: Mon 05 Jun 2023 | Validated: Tue 15 Aug 2023
Status: Permitted
[Councillors resolved NEUTRAL to this planning application after the Clerk checked some details.](#)
 - c) **Listed Building Consent - Replacement Windows**
Appletree Cottage, North Green, Cratfield, Halesworth, Suffolk IP19 0DS
Planning reference: DC/23/3625/LBC
Status: Permitted

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d) Install 2 x Air Source Heat Pumps

Swan Green Farmhouse Swan Green Cratfield Halesworth Suffolk IP19 0QQ

Ref. No: DC/23/2987/FUL | Received: Fri 28 Jul 2023 | Validated: Tue 15 Aug 2023

Status: Permitted

[Councillors resolved NEUTRAL to this planning application.](#)

e) Reference: APP/X3540/W/22/3309813

Appeal for Site at: Bell View Farm, Manse Lane, Cratfield, Suffolk

An appeal has been made to the Secretary of State by Mr and Mrs Sannick against the decision of East Suffolk Council* to refuse planning permission for Outline Application (Some Matters Reserved) - Erection of detached dwelling utilising existing access to Bell View Farm.

Status: Appeal Dismissed

6. Village Matters

a) Play Area Maintenance

- Hedge & Grounds Maintenance
- Annual Play Area Inspection Report 2023

b) Millenium Meadow

- Oak Tree

c) Village Maintenance

- Village Sign Access Gate

d) SCC Footpath Leaflet/Map

e) Footpath Issues

f) Village Hall Committee Representative Report

g) Narcissus Planting— update

h) Village Flooding

7. Correspondence (*emails are circulated as received*)

a) Royal British Legion – Grant Thank You Letter

b) Parishioners Email – re Allotment Track

8. Any Other Business (*For discussion only – the Council cannot make decisions on these items*)

a) Defibrillator/ First Aid Training – 25th October 2023 - update

b) Councillor 'In-House' Training - update

9. Items for the Next Agenda

a) Biodiversity Policy

10. To Confirm the Meeting Dates

a) Tuesday 9th January 2024 at 7.30 pm

b) Tuesday 12th March 2024 at 7.30 pm

c) Tuesday 14th May 2024 at 7.30 pm – Annual Parish Meeting & Annual Parish Council Meeting

d) Tuesday 9th July 2024 at 7.30 pm

e) Tuesday 10 September 2024 at 7.30 pm

f) Tuesday 12th November 2024 at 7.30 pm

S. G. Chapman

Sally Chapman

Clerk to Cratfield Parish Council

Date: 8th November 2023