

# Cratfield Parish Council

## To Members of the Council

*You are hereby summoned by the Clerk to attend the next*

## PARISH COUNCIL MEETING

*Cratfield Village Hall*

**Tuesday 9th September 2025 at 7.30 pm**

## PUBLIC FORUM

### A. Parishioners' Matters of Concern

*Members of the public are welcome to come to the meeting and ask questions.*

### B. County & District Councillors' Reports

*All reports can be found on CPC's website: <http://cratfield.onesuffolk.net>*

## AGENDA

1. To Approve Apologies for Absence
2. To Record Declarations of Interests and to Consider Requests for Dispensation
3. To Approve the Minutes from the Meeting held on Tuesday 8th July 2025 & Wednesday 23<sup>rd</sup> July 2025
4. Finance
  - a) Certificate of Exemption for 2024/25  
*External Auditors Notification of Exempt Status 2024/25 - No Review to be Performed*
  - b) To Receive the Financial & Budget Reports and Approve Income & Expenditure
  - c) To Consider and Review the Insurance Quotations
  - d) To Consider the Millenium Meadow Picnic Bench Quotations
  - e) To Note the Clerk's NALC Contract Salary Award
  - f) Royal British Legion Donation – Fressingfield Branch - *update*
  - g) Play Area Swings & Rubber Chippings Grant - *update*
5. Planning Applications and Decisions  
*To review the listed Planning Applications and any additional Applications received after the Agenda is published.*

**Applications**

  - a) **DC/25/2880/FUL**  
Poachers Farm, Bell Green, Cratfield, Halesworth, Suffolk IP19 0DN  
To demolish existing garage, build a two-storey side extension, single-storey rear extension, front porch, detached single garage with attached car port and greenhouse.  
Comments closed: 28th August 2025  
Status: Awaiting Decision
  - b) **DC/24/3806/FUL**  
Holly Tree Farmhouse, Bell Green, Cratfield, Halesworth, Suffolk IP19 0DN  
An appeal has been made to the Secretary of State against the decision of East Suffolk Council to refuse planning permission for Construction of Agricultural Storage Building and all associated works.  
Status: Appeal  
[Councillors Resolved to OBJECT to this planning application with comments at the 23<sup>rd</sup> July 2025 Meeting.](#)

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## Decisions

### c) **DC/23/0493/FUL - Variation of Condition Nos. 2 & 3**

(Conditionally Allowed on Appeal Ref - APP/X3540/W/23/3327597 - AP/23/0059/REFUSE)  
Construction of 1 x No. Single Storey Dwelling - To change the proposed external cladding & roofing material

Silverleys Barn Silverleys Green Cratfield Halesworth Suffolk IP19 0QJ

Ref. No: DC/25/1955/VOC | Validated: Thu 15 May 2025

Status: Permitted

### d) **DC/25/1888/CLP**

Certificate of Lawful Use (Proposed) - Rear Dormer

9 The Street Cratfield Halesworth Suffolk IP19 0BS

Status: Permitted

### e) **DC/25/1343/FUL**

Proposal: Repair the Old Dairy Barn

Site address: Proposed Barn Conversion, Town Farm, North Green Road, Cratfield, Suffolk

Consultation letter expiry date: 23 June 2025

Status: Permitted

## 6. Cratfield Town Estate Charity Trust

### a) **To Appoint Two Trustees**

## 7. Village Matters

### a) **Tong's Lane**

### b) **Play Area**

- Rubber Chippings

- Front Hedge

### c) **Millenium Meadow**

### d) **Village Maintenance**

### e) **Village Pump at Potters Roost**

### f) **Footpath Issues**

### g) **Allotment Vacancy - update**

### h) **SCC Footpath Leaflet/Map - update**

## 8. Correspondence

## 9. **Any Other Business** (*For discussion only – the Council cannot make decisions on these items unless on the agenda*)

### a) **East Suffolk Council Free Packs of Daffodil Bulbs Offer - update**

### b) **Church Road - Resurfacing**

## 10. Items for the Next Agenda

## 11. To Confirm the Meeting Dates

- Tuesday 11<sup>th</sup> November 2025 at 7.30 pm

*S. G. Chapman*

**Sally Chapman**

**Clerk to Cratfield Parish Council**

**Date: 3<sup>rd</sup> September 2025**