

Cratfield Parish Council

PARISH COUNCIL MEETING

Cratfield Village Hall

Tuesday 13th July 2021 – 7.30pm

Attended: Lotty Barbour (Chair), Richard Chivers (Vice Chair), Peter Baker, Michael Oliver, Gloria Steward

Clerk/Responsible Financial Officer: Sally Chapman

Also Present:

A. Public Forum – for Members of the Public

None

B. County & District Councillor Reports

Cllr Stephen Burroughes sent apologies and a report, full details on CPC's website:

<http://cratfield.onesuffolk.net/cratfield-parish-council/district-councillor-s-reports>

MINUTES

The Vice Chair Cllr Chivers Chaired the meeting

1. To consider Apologies for Absence

Cllr Mobbs – apologies accepted.

2. To record Declarations of Interests and to consider Requests for Dispensation

6.a) Cllr Barbour declared a non-pecuniary interest (relative's property) and Cllr Oliver - declared a pecuniary interest (contractor).

3. To Approve the Minutes from the last Meeting

The Minutes from the meeting held on 4th May 2021 were confirmed unanimously as a true and accurate record and signed by the Chair.

4. Matters Arising from the Minutes above and not on the agenda

None

5. Finance

a) To Confirm the Internal Auditor for 2021-22

The Clerk confirmed Mr. Trevor Brown has been appointed the Internal Auditor for 2021-22.

b) To receive the Financial & Budget Reports and Approve Income & Expenditure

Councillors resolved unanimously to approve the reports and the following Income and Expenditure.

Signed:

Date:

Cratfield Parish Council

Date	Details	Income	Amount
		None	
		Total	£ -
		Expenditure	
21/05/2021	S/O	ICO - Data Protection Registration	£ 35.00
28/05/2021	S/O	Clerk's Salary - May	£ 185.14
28/06/2021	S/O	Clerk's Salary - June	£ 185.14
		Void	
13/07/2021	100814	Clerk's Expenses June & July	£ 41.46
13/07/2021	100813	ADN Surfacing - Play Area Landscaping	£ 2,071.20
		Total	£ 2,517.94

c) To Approve a New Bench and Chain & Lock for the Play Area

Councillors discussed three benches and resolved unanimously to order a recycled plastic bench from Realise Futures for £477.07 ex VAT and delivery.

The bench will be delivered to Cllr Baker and Cllr Chivers advised he could source a chain and paddock to affix to the ground anchor. Once received the whole project will be photographed and a letter of thanks sent to HHCFT and ESC for their grants.

Action: Cllrs Baker, Chivers & Clerk

6. Planning Applications and Decisions

Applications

a) Cart Lodge, part open fronted, one enclosed, for provision of garaging and enclosed, secure storage. Built in traditional style

Cllr Barbour declared a non-pecuniary interest (relative's property) and Cllr Oliver declared a pecuniary interest (contractor) and did not comment.

Hill Crest Heveningham Road Cratfield Halesworth Suffolk IP19 0BZ

Ref. DC/21/2819/FUL | Validated: 24 Jun 2021 | Status: Awaiting decision

b) Erection of Agricultural Building

Rookery Farm Swan Green Lane Cratfield IP19 0QE

Ref. No: DC/21/1959/FUL | Validated: Thu 22 Apr 2021 | Status: Awaiting decision (comments closed)

Decisions

a) Single storey plus mezzanine extension to existing property

Linstead Farm Cottage Bell Green Cratfield Suffolk IP19 0DN

Ref. No: BC/21/1021/FP | Valid Date Mon 10 May 2021 | Status: Full Plan Rejection

b) The subject building and immediate parking areas are associated with a piggery. It is intended to convert this piggery into a builder's workshop with associated parking and movement aprons.

Cratfield Lodge Farm Laxfield Road Cratfield Suffolk IP19 0QG

Ref. No: DC/20/3146/FUL | Validated: Wed 26 Aug 2020 | Status: Permitted

c) Listed Building Consent - Remove cementitious render, repair timber frame where necessary and render with a two-coat lime render onto wooden lath.

Poplar Farm Silverleys Green Cratfield Suffolk IP19 0QJ

Ref. No: DC/21/1389/LBC | Validated: Mon 22 Mar 2021 | Status: Permitted

Signed:

Date:

Cratfield Parish Council

7. Village Matters

a) Play Area Maintenance

- The Landscaping is now complete, the fence moved along the pavement, signs put back up and a bench has been selected for outside. Cllrs were very pleased with the project and thanked Cllr Baker for overseeing the work.

- The rubber chippings need topping-up under the play cube and Cllr Baker is arranging delivery from Cllr Mobbs before the next inspection in October.

Action: Cllrs Baker & Mobbs

b) Village Maintenance

- Signpost's c/f

- Cllrs informed several footpath signs have been replaced around the village.

c) Village Matters

- Manse Lane Flooding

SCC Highways have jetted the pipes and kerb drainage in Manse Lane, mainly outside Field Cottage and The Willows. Highways have cleared them on this occasion, but in future it will be the responsibility of the land owners. The other ditches belonging to properties along Manse Lane are their responsibility and will not be maintained by SCC Highways and have not been cleared. These ditches need to be cleared before winter to prevent further flooding. Cllrs requested the Clerk to invite the SCC Engineer and homeowners to the next meeting to discuss.

Action: Clerk

- Neighbourhood Watch

No news.

d) Millennium Meadow Management Plan – update

Cllr Steward advised her husband had been cutting walking paths and the meadow has increased wildlife and wildflowers this year, the meadow will be completely cut in the autumn. Unfortunately fly-tipping had been left around the bottle banks. Thanks were sent to Mr Steward for his work.

e) Village Sign Maintenance – update

Cllrs advised the village sign appeared to have been re-stained, although not advised by whom. Many thanks to whoever for their work and materials.

f) Defibrillator Battery & Pads – update

The Clerk was waiting for delivery of some more pads and will replace them once received and had recently attended defibrillator maintenance training.

Action: Clerk

8. Correspondence *(emails are circulated as received)*

None

9. Any Other Business *(For discussion only – the Council cannot make decisions on these items)*

None

10. Items for next Agenda

None

11. To confirm the Next Meeting Dates:

- Tuesday 14th September 2021 at 7.30pm
- Tuesday 9th November 2021 at 7.30pm

The meeting ended at 8.10pm

Signed:

Date: