

Cratfield Parish Council

PARISH COUNCIL MEETING

Cratfield Village Hall

Tuesday 14th September 2021 – 7.30pm

Attended: Lotty Barbour (Chair), Richard Chivers (Vice Chair), Peter Baker, Chris Mobbs, Amy Pritchard, Gloria Steward

Clerk/Responsible Financial Officer: Sally Chapman

Also Present: County & District Councillor Stephen Burroughes, Suffolk County Council's Engineer Peter Sparrow and 10 members of the public.

A. Public Forum – for Members of the Public

1. Manse Lane Flooding

Suffolk County Council's Engineer Mr. Peter Sparrow attended the meeting and discussed flooding on Manse Lane with Councillors and parishioners and how it could be prevented in the future. He informed:

- SCC had cleared the ditches, drains and pipes along Manse Lane to get the water flowing. The drains are SCC's but they do not own the ditches and the clearance by them was a one off and beyond their normal remit. The ditches are the responsibility of the home/land owners.
- The road will be monitored over winter and the community must work together to keep the drains and ditches clear.
- SCC can take action against home/land owners if their blocked ditches and drains cause flooding on the road.
- If the road floods the water should clear within 12 hours, if it takes longer there is a problem and photographs should be taken and reported to SCC. If water is still standing after 2-3 days there is a serious problem.
- The Manse Lane residents will be invited back to the January meeting to report back any issues.

2. Mid-Summer Madness

A committee member from this event spoke of the plans to hold another event next year and the availability of the Millenium Meadow where it is normally held. Cllrs spoke of the wildlife area the meadow has now become and the effect it would have and discussed various other places to hold the event. This event will be discussed at the next meeting and a decision made. The Clerk advised if they wished to use the PC's public liability insurance, they must form a Council Committee and report actions and decisions to the PC's meetings.

B. County & District Councillor Reports

Cllr Stephen Burroughes gave a verbal report on:

- The County and District Council's support to the Afghanistan's refugees and their need for accommodation, and offers of clothing and toys for the Afghan refugees should be made to the appropriate charities.
- The forthcoming 'Speed & Safety' Summit to reduce speed and increase safety.

Full details on CPC's website: <http://cratfield.onesuffolk.net/cratfield-parish-council/district-councillor-s-reports>

Signed:

Date:

Cratfield Parish Council

MINUTES

The Vice Chair Cllr Chivers Chaired the meeting

1. To consider Apologies for Absence

Cllr Oliver – apologies accepted.

2. To record Declarations of Interests and to consider Requests for Dispensation

None

3. To Approve the Minutes from the Last Meeting

The Minutes from the meeting held on 3th July 2021 were confirmed unanimously as a true and accurate record and signed by the Chair.

4. Matters Arising from the Minutes above and not on the Agenda

None

5. Finance

a) To receive the Financial & Budget Reports and Approve Income & Expenditure

Councillors resolved unanimously to approve the reports and the following Income and Expenditure.

Date	Details	Income	Amount
13/07/2021	credit	VAT Reclaim 01/05/2020-30/06/2021	£ 348.00
		Total	£ 348.00
		Expenditure	
20/07/2021	100816	Realise Futures - Play Area Bench	£ 626.48
28/07/2021	S/O	Clerk's Salary - July	£ 185.14
28/08/2021	S/O	Clerk's Salary - August	£ 185.14
14/09/2021	100817	Clerk's Expenses August & September	£ 41.46
14/09/2021	100818	CAS Insurance Renewal	£ 299.78
		Total	£ 1,338.00

6. Planning Applications and Decisions

Applications

a) Outline Application (All Matters Reserved) - Construction of bungalow and garage

Elder Farm Bungalow, Spong Lane, Cratfield, IP19 ODP

Ref. DC/21/4092/OUT

Councillors resolved to OBJECT to this planning application commenting:

1. The proposed access onto Spong Lane is dangerous.
2. The bungalow's design is not traditional or suitable to the area.

Action: Clerk

b) Listed Building Consent - To replace existing rear ground floor window with French doors with side lights

Appletree Cottage North Green Cratfield Suffolk IP19 ODS

Ref. No: DC/21/3826/LBC | Validated: Tue 17 Aug 2021 | Status: Awaiting decision (comments closed)

Signed:

Date:

Cratfield Parish Council

c) Erection of Agricultural Building

Rookery Farm Swan Green Lane Cratfield IP19 0QE

Ref. No: DC/21/1959/FUL | Validated: Thu 22 Apr 2021 | Status: Awaiting decision (*comments closed*)

Decisions

Cllrs noted the following:

d) Installation of a sewage treatment plant - The Lilacs Swan Green Cratfield Suffolk IP19 0QQ

Reference: BC/21/1713/BN | Received date: Fri 16 Jul 2021 | Case Type: Building Control | Status: Accepted

e) Non-Material Amendment on Application DC/16/2821/FUL (Construction of new porch, garage conversion and replacement/ alteration to windows, internal alterations, new drains, door replacement)

Bellfields Bell Green Cratfield Suffolk IP19 0DH

Ref. No: DC/21/2874/AME | Validated: Thu 17 Jun 2021 | Status: Permitted

f) Cart Lodge, part open fronted, one enclosed, for provision of garaging and enclosed, secure storage. Built in traditional style.

Hill Crest Heveningham Road Cratfield Halesworth Suffolk IP19 0BZ

Ref. DC/21/2819/FUL | Validated: 24 Jun 2021 | Status: Permitted

7. Village Matters

a) Play Area Maintenance

- Play Area Shelter Bench

The recycled bench has now been received and in place with a security chain.

A parishioner has expressed concern that she cannot use the bench whilst out with her dog because of the No Dogs signs. Cllrs agreed to move the No Dogs gate sign onto the playing field and stated dogs are allowed on the concreted area but not on the grass playing field. Clerk to place a notice in the Parish Magazine.

Action: Clerk

- Rubber Chippings

To be delivered and laid ASAP by Cllr Baker and Cllr Mobbs.

Action: PB & CM

- Play Equipment Inspection October 2021

Cllrs noted the forthcoming play equipment inspection date.

b) Village Maintenance

Cllr Steward gave the Clerk an extensive list and map of all the damaged signs in Cratfield to forward to the County Councillor.

Action: Clerk

c) Village Matters

- Manse Lane Flooding

As above in the public part of the meeting.

- Neighbourhood Watch

No update.

d) Millennium Meadow Management Plan

Cllrs discussed the use of the meadow, wildlife and whether to hold the Mid-Summer Madness event there next year. Decision to be made at the next meeting

e) Village Sign Maintenance

No update.

f) Defibrillator Pads

The Clerk informed she had changed the pads and the expiry date is November 2023. The battery will need replacing in August 2022.

Signed:

Date:

Cratfield Parish Council

8. Correspondence (*emails circulated as received*)

None

9. Any Other Business (*For discussion only – the Council cannot make decisions on these items*)

None

10. Items for next Agenda

a) **Mid-Summer Madness**

b) **The Queen's Platinum Jubilee Event** – Clerk to invite other village committee members to discuss.

Action: Clerk

11. To confirm the Next Meeting Date:

- Tuesday 9th November 2021 at 7.30pm

The meeting ended at 9.14pm

Signed:

Date: